



MEMORANDUM

Council Agenda
Item No. X. D
5/6/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in approving Renewal No. 1 of the Professional Services Agreement with GreenShade Trees, LLC (C209043), Lake Stanley Draper Marina Landscaping/Mowing Maintenance Services, estimated annual cost \$50,000, May 26, 2025 through May 25, 2030.

Background:

On May 26, 2020, the Oklahoma City Water Utilities Trust (OCWUT) approved the Professional Services Agreement with GreenShade Trees, LLC, to provide landscaping and mowing services for Lake Stanley Draper Marina areas. The current agreement includes one additional five-year renewal term.

Staff notified the vendor that OCWUT wishes to renew the Professional Services Agreement under the same terms and conditions for the additional five-year term. A letter agreeing to the renewal has been received from GreenShade Trees, LLC. The Professional Services Agreement meets OCWUT's policy on renewing the Professional Services Agreement for goods and services.

Professional Services Agreement:

C209043

GreenShade Trees, LLC

Estimated Annual Cost:

\$50,000

Source of Funds:

OCWUT-Non-Rate Related-Water Non-Rate Related-Draper Marina-Utilities Repair & Maintenance (6070-3901700-W6901-52340024)

Review:

Utilities

Recommendation: Concur with the Oklahoma City Water Utilities Trust in renewing the Professional Services Agreement.