



MEMORANDUM

Council Agenda
Item No. X. C
8/13/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in approving the Amendment No. 3 and Renewal No. 5 of a Professional Services Agreement with the Oklahoma State University, through its Cooperative Extension (C199032), water conservation education outreach programs, estimated annual cost of \$125,400, extending the term through August 26, 2029.

Background:

On August 27, 2019, the Oklahoma City Water Utilities Trust (OCWUT) approved a Professional Services Agreement with Oklahoma State University, through its Cooperative Extension, to provide water conservation education outreach programs that complement the current water efficiency programs with additional education and outreach activities in the areas of outdoor water use, irrigation, horticulture, and proper landscape management.

OCWUT approved Amendment No. 1 to the agreement on November 26, 2019, and thereafter approved Amendment No. 2 to the agreement on August 1, 2020. The terms of the agreement allow for four one-year renewals. The parties renewed the agreement on August 4, 2020, July 20, 2021, July 5, 2022, and July 18, 2023.

OCWUT has determined a need to amend the renewal terms for this agreement. The parties agree to amend the renewal terms from an additional one-year term, with the option to renew for four additional one-year terms, to extend the option to renew the agreement for one additional five-year renewal, as approved by OCWUT.

Staff recommends the approval of Amendment No. 3 of the Agreement. Paragraph 10 Miscellaneous, Section (h) Amendments: of the agreement authorizes modifications, amendments, alterations, and supplements to be made to the agreement upon the execution and delivery of a written amendment executed by each of the Parties.

Staff recommends renewal of the Professional Services Agreement with Oklahoma State University.

Estimated Annual Cost:

\$125,400

Source of Funds:

OCWUT-Water Trust Operations-(Non-Capital)-Water Conservation Program Professional Services (6010-3901100-W6035-52040046)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in approving the Amendment and renewing the Professional Services Agreement.