



MEMORANDUM

Council Agenda
Item No. X. B
3/11/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in awarding and approving Pricing Agreement, DH Pace Door Services, A Division of DH Pace Company, Inc. (OCWUT00094), replacement and new construction overhead doors and walk through doors, and windows, estimated annual cost \$500,000, February 25, 2025 through February 24, 2030.

Background:

The Utilities Department utilizes these products and services to repair and replace broken overhead doors, walk through doors, and windows.

Bidding Information:

The specifications were advertised in the Journal Record and posted in electronic bidding system. Thirty potential bidders viewed the bid, with one submitting a bid. The single bid was evaluated based upon the award methodology listed in the specification. Staff has determined the single bid is a fair price and recommends award to DH Pace Door Services, A Division of DH Pace Company, Inc.

Specifications Advertised:

September 25, 2024 and October 2, 2024

Bids Received:

October 23, 2024

Bid:

OCWUT00094

DH Pace Door Services, A Division of DH Pace Company, Inc.

All items as bid

Estimated Annual Cost:

\$500,000

Source of Funds:

OCWUT-Water O&M Trust Operations-Administration-Business Services-Other Services/Other Supplies (6020-3990101-W6010-52890001/53890022)

OCWUT-Sewer O&M Trust Operations-Administration-Business Services--Other Services/Other Supplies (6520-3990101-W7010-52890001/53890022)

Other various funds and accounts.

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in awarding and approving the Pricing Agreement.