



MEMORANDUM

Council Agenda
Item No. IX. G
4/9/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of Adobe software products and services from State Contract (S25-SW271010), estimated cost \$200,000, April 25, 2024 through April 24, 2025.

Background:

The City and Trusts have a continuing need to purchase Adobe software products and services that are available through a State contract. This State contract provides the City with more competitive pricing than what would be available through a City pricing agreement. Staff also has the option of purchasing Adobe software products and services through other City pricing agreements. When it is time to pay the yearly enterprise license fees for Adobe products and services, staff will obtain a quote from this State contract, as well as other City pricing agreements, and purchase from the vendor offering the lowest cost to the City.

Staff is requesting Council authorize the purchase of Adobe software products and services from State Contract (S25-SW271010), estimated cost \$200,000, April 25, 2024 through April 24, 2025.

The estimated cost for this State contract is based on previous expenditures for this commodity. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

Vendor:

See attached vendor list.

Estimated Cost:

\$200,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Resolution be adopted.