



The City of
OKLAHOMA CITY

**AMENDMENT NO. 2 AND RENEWAL NO.2
FY 25 PROFESSIONAL SERVICES AGREEMENT**

June 14, 2024

Workshield, LLC.
300 Crescent Court
Suite 875
Dallas, TX 75201

Dear Vendor,

The City of Oklahoma City requests to amend and renew Contract **R24-C233006 for Human Resource Investigation Services** for the term **7/1/2024 through 6/30/2025**. This document will be attached to your contract as an amendment and renewal. This renewal/amendment will not be effective until Council approval.

Current Price Schedule and Amended Language

1.) Fees for the current year will be increased from \$113,896 to \$116,640, a difference of \$2,744 for the term of 7/1/2024 through 6/30/2025 under the same terms, conditions, and provisions as originally awarded. The change in the fee schedule is based on a per employee per month fee. The number of employees has changed from 2,409 to 2,430 making the total charge for the year \$116,640.

Total Contract Amount:

~~\$113,896~~

\$116,640

Please indicate your concurrence or non-concurrence by completing the requested information, including signature and return to me. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

If you have any questions, please contact me at (405) 297-3394 or Crystal.Rushing@okc.gov.

Thank you,

Crystal Rushing, Senior Buyer
City of Oklahoma City, Procurement

Yes, I agree to the contract amendment per the above mentioned.

[] No, I do not agree to amend the contract.

Sign Here

x Jared S. Pope CEO/Founder
Signature of Individual Title

Note: If individual signing is not the owner or an officer of the business or corporation a letter of authorization is to be included. For instance, if a Salesman or Manager signs this form, a letter of authorization is to be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

Jared Pope
Printed Name of Individual

Work Shield 300 Crescent Ct, Suite 875 75201
Company Name and Address (Please Print) Zip Code

(469) 358 -7673
Telephone Number and Fax Number

TO BE COMPLETED BY THE NOTARY:

State of * Texas)
County of * Dallas) SS.

[*State and County where notarized must be written in.]

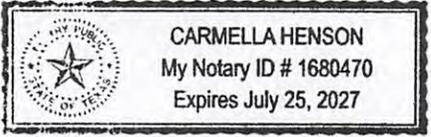
Signed and sworn to before me this 18th day of June, 2024 by

Jared S. Pope
[Printed Name of Individual who signed above]

My Commission Number: 1680470 My Commission Expires: 7-25-2027

Carmella Henson
Notary Public Printed Name

Carmella Henson
Notary Public Signature



APPROVED by Council and signed by the Mayor of the City of Oklahoma City this 30TH
day of JULY, 2024.

ATTEST:

Amy K. Simpson
CITY CLERK



David Holt
MAYOR

REVIEWED for form and legality.

P. A. Kelly
ASSISTANT MUNICIPAL COUNSELOR