



The City of
OKLAHOMA CITY

**REVOCABLE PERMIT
RIGHT-OF-WAY USE**

This Revocable Right-of-Way Use Permit is made and entered into by **The City of Oklahoma City**, a municipal corporation acting by and through its **Mayor and City Council**, hereinafter called “City”, and **Down Syndrome Association of Central Oklahoma**, hereinafter called “Permittee.”

WHEREAS, Permittee desires to hold the “**Down Syndrome Festival and 5K**,” a fundraiser and athletic event featuring walking and running courses, hereinafter called “Event” on **Saturday, September 28, 2024**, using public property and rights-of-way (included streets in **bold**), to create an Event staging area exclusively closing **West Sheridan Avenue** from Ron Norick Boulevard west to North Hudson Avenue (permittee will work with OCPD and Embark to ensure the streetcar can operate safely through the area during the closure); and to create a run/walk route temporarily closing **North Walker Avenue** from West California Avenue north to NW 9 Street, **NW 9 Street** from West Walker Avenue east to North Harvey Avenue, **North Harvey Avenue** from NW 9 Street north to NW 14 Street, **NW 14 Street** from North Harvey Avenue west to North Hudson Avenue, **North Hudson Avenue** from NW 14 Street south to NW 9 Street, **North Walker Avenue** from West Sheridan Avenue south to West California Avenue, **West California Avenue** from North Walker Avenue west to North Dewey Avenue, **North Dewey Avenue** from West California Avenue north to West Sheridan Avenue and **West Sheridan Avenue** from North Dewey Avenue east to North Walker Avenue.

The above-described area is set out graphically on “**Exhibit A**”. This exhibit is attached hereon and incorporated herein by reference and hereinafter referred to as the “**Event Site Plan**”, and

WHEREAS, it is in the interest of the citizens of the City of Oklahoma City that high-quality cultural activities be maintained and offered to the public; and

WHEREAS, Permittee has established criteria to control the quantity of activities on the public way; and

WHEREAS, the City is willing to grant a revocable permit for use of the public right-of-way in connection with holding the Event.

NOW, THEREFORE, to facilitate and encourage the public enjoyment of the Event and ensure its high quality, and in consideration of the covenants and agreements hereinafter set forth, it is mutually agreed by the parties hereto as follows:

1. City hereby grants Permittee a revocable permit for use of the public right-of-way, hereinafter called the “Permit,” for the purpose of erecting, installing and operating the Event within the public ways and rights-of-way as described above.
2. This Permit shall be effective for the **Event staging area exclusive closures** from **6:30 a.m. to 1:00 p.m. on Saturday, September 28, 2024**, and at **1:01 p.m. on Saturday, September 28, 2024**, the rights under this Permit to utilize the **Event staging area exclusive closures** shall fully terminate.

This Permit shall be effective **the temporary Event closures described above from 6:30 a.m. to 10:30 a.m. on Saturday, September 28, 2024**, and at **10:31**

a.m. on Saturday, September 28, 2024, the rights under this Permit to utilize the **temporary Event closures described above** shall fully terminate.

3. During the time period described in Section 2, Permittee will be authorized to limit motorized-vehicle access to the Event Site by the placement of required traffic control devices, volunteers and Oklahoma City Police personnel as illustrated on **“Exhibit B”**. This exhibit is attached hereon and incorporated herein by reference and hereinafter referred to as the **“Traffic Control Plan”**.
4. The Permittee agrees to assume full responsibility for cleanup and control of trash, debris, waste water and all waste generated or otherwise occurring within the Event Site as result of the Event. The plans for control and cleanup of all types of Event generated waste are shown on **“Exhibit C”**. This exhibit is attached hereon and incorporated herein by reference as the **“Waste Plan”**.
5. Residents and businesses abutting the Event Site will be notified by the Permittee according to the approved guidelines for notification provided in the current edition of the [Oklahoma City Special Events Guide](#).
6. It is understood that it is in the public interest that the activities for the Event be limited to such a number and otherwise regulated by the Permittee so as to insure the public health, safety and welfare during the Event and to maintain high standards of quality for the use and benefit of the citizens of Oklahoma City.
7. This permit shall be subject to the definitions and regulations established for Outdoor Special Events in [Chapter 50, Article VIII, Sections 261-265 of the Oklahoma City Municipal Code](#).

8. This permit shall be subject to all applicable fees established in the General Schedule of Fees for Outdoor Special Event Permits in [Chapter 60, Article VIII, Section 60-50-56 of the Oklahoma City Municipal Code](#).
9. The Event shall be subject to all applicable guidelines established in the current edition of the [Oklahoma City Special Events Guide](#).
10. This permit shall be revocable at will by either party subject to the terms established for revocation in [Chapter 50, Article VIII, Section 266 of the Oklahoma City Municipal Code](#).

(remainder of this page left blank intentionally)

Approved by the Council and SIGNED by the Mayor of The City of Oklahoma
City on this 27TH day of AUGUST, 2024.

The City of Oklahoma City
A municipal corporation

Attest: (Seal)

Amy K. Simpson
City Clerk



David Holt
MAYOR

Approved and accepted by **Down Syndrome Association of Central Oklahoma**
on this 13th day of August, 2024

By: Sarah Soell
Corporate Officer or Authorized Agent

Sarah Soell Executive Director
Printed Name and Title

Acknowledged before me this 13th day of August, 2024

[Signature]
NOTARY PUBLIC

Commission number: 17008487
My commission expires: 09/08/25

Reviewed for form and legality by:
[Signature]
Assistant Municipal Counselor

