



# MEMORANDUM

Council Agenda  
Item No. IX. BF  
5/20/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 2 to the Professional Services Agreement with AAA CPA, LLC, for FY 2024 year-end reporting consulting services and implementation services of the City and Trusts, increase of \$60,000 for a total not to exceed \$140,000, and extending the term through July 31, 2025.

### **Background:**

On December 9, 2024, the City contracted on the open market with AAA CPA LLC to provide consulting services and implementation services of the City and its Trusts and other financial reporting guidance for a not to exceed amount of \$50,000 for services through March 31, 2025. That contract was ratified and amended on February 25, 2025, to increase the not to exceed amount to \$80,000 and extend the contract through May 31, 2025, previously approved by council. The amount needed in additional hours for consulting services related to new implementation Oracle issues, which are immediate and extremely problematic, are now estimated not to exceed \$140,000 and extend to July 31, 2025. Finance staff certifies that this is an emergency and there is not adequate time to follow the City's Guidelines and Procedures for Professional Consultant Selection (Request for Proposals).

### **Cost:**

\$140,000 (not to exceed)

### **Source of Funds:**

General Operations - OCITY - Financial Administration - Independent Audit  
(1001-2800100-52040007)

Capital Improvement - OCITY - CIP Finance - Consulting Service - PeopleSoft Replacement Support  
(1611-2803900-52040022-C10421)

### **Review:**

Finance

**Recommendation:** Amendment be approved.