

**Bid Tabulation Packet  
for  
Solicitation MC-0757**


**Oklahoma River Dredging**


**Bid Designation: Public**





**City of Oklahoma City and its Trusts**


**Bid #MC-0757 - Oklahoma River Dredging**Creation Date **Jun 27, 2024**End Date **Nov 6, 2024 10:00:00 AM CST**Start Date **Jul 31, 2024 7:35:48 AM CDT**Awarded Date **Not Yet Awarded**

| MC-0757--01-01 Base Bid: Unit price for Removal and disposal of sediment from the impounded Sedimentation |                       |   |              |        |      |
|---|-----------------------|---|--------------|--------|------|
| Supplier  | Unit Price            | Qty/Unit  | Total Price  | Attch. | Docs |
| C-P Integrated Services  | First Offer - \$32.50 | 30000 / cubic yard  | \$975,000.00 | Y      | Y    |
| Product Code:<br>Agency Notes:  |                       | Supplier Product Code:<br>Supplier Notes: Uploaded on this line item is the special contractors questionnaire |              |        |      |


| MC-0757--01-02 Base Bid: Unit price for Removal and disposal of sediment from the drained Sedimentation B   |                       |   |                |        |      |
|---|-----------------------|---|----------------|--------|------|
| Supplier  | Unit Price            | Qty/Unit                                  | Total Price    | Attch. | Docs |
| C-P Integrated Services  | First Offer - \$34.50 | 30000 / cubic yard                        | \$1,035,000.00 |        | Y    |
| Product Code:<br>Agency Notes:  |                       | Supplier Product Code:<br>Supplier Notes: |                |        |      |

| MC-0757--01-03 Base Bid: Unit price for the removal and disposal of sediment from the impounded Lake Basi   |                       |   |              |        |      |
|---|-----------------------|---|--------------|--------|------|
| Supplier  | Unit Price            | Qty/Unit                                  | Total Price  | Attch. | Docs |
| C-P Integrated Services  | First Offer - \$35.50 | 20000 / cubic yard                        | \$710,000.00 |        | Y    |
| Product Code:<br>Agency Notes:  |                       | Supplier Product Code:<br>Supplier Notes: |              |        |      |



| MC-0757--01-04 Base Bid: Unit price for Removal and disposal of sediment from the drained Lake Basins       |                       |   |              |        |      |
|---|-----------------------|---|--------------|--------|------|
| Supplier  | Unit Price            | Qty/Unit                                  | Total Price  | Attch. | Docs |
| C-P Integrated Services  | First Offer - \$37.50 | 20000 / cubic yard                        | \$750,000.00 |        | Y    |
| Product Code:<br>Agency Notes:  |                       | Supplier Product Code:<br>Supplier Notes: |              |        |      |

| MC-0757--02-01 Alternate No. 1: Repair of the primary access gates  |                          |   |             |        |      |
|---|--------------------------|---|-------------|--------|------|
| Supplier  | Unit Price               | Qty/Unit                                  | Total Price | Attch. | Docs |
| C-P Integrated Services  | First Offer - \$9,000.00 | 1 / lump sum                              | \$9,000.00  |        | Y    |
| Product Code:<br>Agency Notes:  |                          | Supplier Product Code:<br>Supplier Notes: |             |        |      |

| MC-0757--03-01 Alternate No. 2: Establish emergency egress through cable fence along trail adjacent to the east |            |          |             |        |      |
|---|------------|----------|-------------|--------|------|
| Supplier  | Unit Price | Qty/Unit | Total Price | Attch. | Docs |
|   |            |          |             |        |      |

|   |                          |              |                        |  |   |
|---|--------------------------|--------------|------------------------|--|---|
| C-P Integrated Services  | First Offer - \$7,500.00 | 1 / lump sum | \$7,500.00             |  | Y |
| Product Code:   |                          |              | Supplier Product Code: |  |   |
| Agency Notes:   |                          |              | Supplier Notes:        |  |   |

Supplier Totals

|                           |   |                            |   |
|---------------------------|---|----------------------------|---|
| f C-P Integrated Services |   | \$3,486,500.00 (6/6 items) |   |
| Bid Contact               | Durinda Fisher<br>dfisher@cpiokc.com<br>Ph 405-732-0532   | Address                    | 3007 NW 63rd Street, Ste<br>205<br>Oklahoma City, OK 73116  |
| Qualifications            | OKC PRE-QUALIFIED CONTRACTORS   |                            |   |
| Bid Bond                  |  (Status: Authorized on Sep 3, 2024) |                            |   |
| Agency Notes:             |   | Supplier Notes:            | Head<br>Attch:<br> |

Award Total

\$3,486,500.00 (Does not apply to percentage or no price items.)


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**C-P Integrated Services**

Bid Contact **Durinda Fisher**  
**dfisher@cpiokc.com**  
**Ph 405-732-0532**

Address **3007 NW 63rd Street, Ste 205**  
**Oklahoma City, OK 73116**

Qualifications **OKC PRE-QUALIFIED CONTRACTORS**

Bid Bond  (Status: Authorized on Sep 3, 2024)

| Item #         | Line Item  | Notes  | Unit Price                   | Qty/Unit           | Attch.                | Docs |
|----------------|--|--|------------------------------|--------------------|-----------------------|------|
| MC-0757--01-01 | Base Bid: Unit price for Removal and disposal of sediment from the impounded Sedimentation | <b>Supplier Product Code:</b><br><b>Supplier Notes:</b><br>Uploaded on this line item is the special contractors questionnaire | <b>First Offer - \$32.50</b> | 30000 / cubic yard | <b>\$975,000.00</b>   | Y Y  |
| MC-0757--01-02 | Base Bid: Unit price for Removal and disposal of sediment from the drained Sedimentation B | <b>Supplier Product Code:</b>  | <b>First Offer - \$34.50</b> | 30000 / cubic yard | <b>\$1,035,000.00</b> | Y    |
| MC-0757--01-03 | Base Bid: Unit price for the removal and disposal of sediment from the impounded Lake Basi | <b>Supplier Product Code:</b>  | <b>First Offer - \$35.50</b> | 20000 / cubic yard | <b>\$710,000.00</b>   | Y    |
| MC-0757--01-04 | Base Bid: Unit price for Removal and disposal of sediment from the drained Lake Basins     | <b>Supplier Product Code:</b>  | <b>First Offer - \$37.50</b> | 20000 / cubic yard | <b>\$750,000.00</b>   | Y    |



Lot Total    **\$3,470,000.00**

| Item #         | Line Item   | Notes                         | Unit Price                      | Qty/Unit     | Attch. Docs                |
|----------------|---|-------------------------------|---------------------------------|--------------|----------------------------|
| MC-0757--02-01 | Alternate No. 1: Repair of the primary access gates | <b>Supplier Product Code:</b> | <b>First Offer - \$9,000.00</b> | 1 / lump sum | <b>\$9,000.00</b> <b>Y</b> |

Lot Total    **\$9,000.00**

| Item #         | Line Item  | Notes                         | Unit Price                      | Qty/Unit     | Attch. Docs                |
|----------------|--|-------------------------------|---------------------------------|--------------|----------------------------|
| MC-0757--03-01 | Alternate No. 2: Establish emergency egress through cable fence along trail adjacent to the east | <b>Supplier Product Code:</b> | <b>First Offer - \$7,500.00</b> | 1 / lump sum | <b>\$7,500.00</b> <b>Y</b> |

Lot Total    **\$7,500.00**

Supplier Total    **\$3,486,500.00**

**Bid Bond from**

|                  |                             |
|------------------|-----------------------------|
| Surety           | West Bend Insurance Company |
| Bid Bond Number  | SOK0830372043               |
| Bond Type        | Bid Bond                    |
| Bond Form        |                             |
| Bid Date         | 2024-09-04T09:00:00.000Z    |
| Bid ID           | MC-0757                     |
| Security Percent | 5%                          |
| Job Description  | Oklahoma River Dredging     |

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|                |  |
|----------------|--|
| Agency ID      | 302  |
| Name           | Rich & Cartmill, Inc.                            |
| Address        | 2738 E 51st Street Ste 400 , Tulsa, OK 74105, US |
| Phone          | (918) 293-7187                                   |
| Contact Name   | David Dees                                       |
| Bond Status    | Executed   |
| Execution Date | 2024-09-03T13:52:58.000Z                         |

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|                        |  |
|------------------------|--|
| Contractor ID          |  |
| Name                   | C-P Integrated Services, Inc.                              |
| Contractor Tax ID      | 73-1450620   |
| Assigned Contractor ID | 1482459778   |
| Address                | 3007 NW 63rd Street Suite 205, Oklahoma City, OK 73116, US |
| Phone                  | (405) 732-0532   |

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|         |  |
|---------|--|
| Name    | The City of Oklahoma City and its participating Trusts |
| Address | 200 North Walker Avenue, Oklahoma City, OK 73102, US   |

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|                        |                             |
|------------------------|-----------------------------|
| Surety ID              | 11629                       |
| Name                   | West Bend Insurance Company |
| NAIC Number            | 15350                       |
| State of Incorporation |                             |
| Contact                | Jason Enders                |

Address 1900 South 18th Avenue, West Bend, WI 53095, US  
Phone (608) 410-3505  
Terror Rider

### C-P Integrated Services

Item: **Base Bid:Unit price for Removal and disposal of sediment from the impounded Sedimentation**

### Attachments

Special Contractors Questionnaire Application.pdf

City of Oklahoma City and  
its Trusts  
**SPECIAL QUESTIONNAIRE APPLICATION FOR  
CONTRACTORS PREQUALIFICATION OKLAHOMA CITY**

MC-0757

\*All Information provided in this questionnaire may be considered in determining qualification for the Contract. Any questions left unanswered could result in the bidder to not be qualified or awarded the Contract.

**C-P Integrated Services, Inc.**

1. APPLICANT (Show Complete Legal Name) AUTHORIZED AGENT

3007 NW 63rd street, Ste 205

APPLICANT STREET ADDRESS

BUSINESS ADDRESS, IF DIFFERENT

Oklahoma City

OK

73116

405-732-0532 x403

CITY

STATE

ZIP

PHONE #

Durinda Fisher

dfisher@cpiokc.com

APPLICATION SUBMITTED BY/CONTACT PERSON

E-MAIL ADDRESS

73-1450620

CONTRACTOR I.D. NO./FEDERAL TAX I.D. NO.

HOW MANY YEARS HAS THE APPLICANT BEEN IN  
BUSINESS UNDER YOUR PRESENT BUSINESS NAME? 27 YEARS

2. DESCRIBE CATEGORIES OF CONSTRUCTION WORK THIS APPLICANT PERFORMS AS A CONTRACTOR

Stormwater, Wastewater, Water, Bridge Rehab, Paving, Concrete, Snow & Ice, Hwy Maint., Excavation, Watershed & Dam Rehab, Lagoons, Tree Removal, Sod Placing, Dredging

3. DESCRIBE CATEGORIES OF CONSTRUCTION WORK THIS APPLICANT SUBCONTRACTS, IF ANY

**Site Utilities, Excavation, Earthwork, Paving, Concrete**

4. HAS THIS APPLICANT EVER FAILED TO COMPLETE OR REFUSED TO ENTER INTO A CONSTRUCTION CONTRACT AWARDED TO SAID APPLICANT? YES ☐ NO ☒ IF YES, WITH WHOM, WHERE WHEN AND WHY?

5. HAS ANY OFFICER OR PRINCIPAL OF THIS APPLICANT EVER FAILED TO COMPLETE A CONSTRUCTION CONTRACT IN THEIR NAME? YES ☐ NO ☒ IF YES, STATE NAME OF INDIVIDUAL, AND REASON THEREFOR:

## 6. CONSTRUCTION EXPERIENCE OF THE OFFICER AND PRINCIPALS OF THIS APPLICANT. ( Include any )

| INDIVIDUAL'S NAME | PRESENT POSITION | YEARS EXPERIENCE | LICENSES AND LICENSE NO.'s |
|-------------------|------------------|------------------|----------------------------|
| Steven J. Clark   | Owner/President  | 29               |                            |
| Lance Rollins     | Executive V. P.  | 23               |                            |
|                   |                  |                  |                            |

## 7. LIST THREE (3) COMPLETED (SEE SPECIAL PROVISIONS TECHNICAL 1.4

| DESCRIPTION OF PROJECT- | LOCATION OF PROJECT<br>Including the name of the owner,<br>and phone numbers | DATE<br>PROJECT<br>COMPLETED | CONTRACT<br>AMOUNT |
|-------------------------|--|------------------------------|--------------------|
| See attachment          |  |                              | \$                 |
|                         |  |                              |                    |
|                         |  |                              |                    |
|                         |  |                              |                    |
|                         |  |                              |                    |
|                         |  |                              |                    |
|                         |  |                              |                    |
|                         |  |                              |                    |

8. DESCRIBE ANY BOND LIMITATIONS IMPOSED BY BONDING COMPANY BECAUSE OF ANTICIPATED CONSTRUCTION DURATION. None

## 9. NAME AND ADDRESS OF BONDING COMPANY:

Rich & Cartmill Inc.9401 Cedar Lake Avenue, OKC, OK 7311410. HAS THIS APPLICANT BEEN CHARGED FOR LIQUIDATED DAMAGES IN THE PAST FIVE YEARS? YES ☐ NO ☒

IF YES, WHEN WHERE AND WHY? \_\_\_\_\_

11. HAS ANY BONDING COMPANY OR AGENT COMPLETED THIS APPLICANT'S WORK IN THE PAST FIVE YEARS? YES ☐ NO ☒

IF YES, WHEN WHERE AND WHY? \_\_\_\_\_

## 12. LIST ANY LITIGATION WITH THE OWNERS OF PROJECTS IN THE PAST FIVE YEARS

| OWNER'S NAME | ADDRESS/PHONE NUMBER | CONTRACT<br>AMOUNT |
|--------------|----------------------|--------------------|
| none         |                      |                    |
|              |                      |                    |

## NATURE OF LITIGATION

none

13. DOES THIS APPLICANT HAVE A QUALITY ASSURANCE /QUALITY CONTROL PROGRAM?  
IF YES, PLEASE ATTACH

YES

☐

NO

☒

14. DOES THIS ORGANIZATION HAVE A HEALTH AND SAFETY PROGRAM?  
IF YES, PLEASE ATTACH

YES

☒

NO

☐

## NOTE:

\* All Information provided in this questionnaire may be considered in determining qualification for the Contract.  
Any questions left unanswered could result in the bidder to not be qualified or awarded the Contract.

\* The Awarding Public Agency is not required to award the Contract for that Project to the low bidder and  
reserves the right to determine and award to the Bidder the Awarding Public Agency determines lowest and best  
responsive bidder.

## Past Construction Projects Similar in Nature to the Advertised Project

| Contract Year | City Project # | Project Description   | Project Owner         | Project Duration | Project Owner Representative                       | Phone #      |
|---------------|----------------|---|-----------------------|------------------|--|--------------|
| 2001 - 2004   | MC-0140        | Maintenance of the North Canadian River Sedimentation Basin   | City of Oklahoma City | 3 Yr Contract    | Paul Bronson, Asst. Director of Public Works Dept. | 405-297-2123 |
| 2005 - 2008   | MC-0140        | Maintenance of the North Canadian River Sedimentation Basin   | City of Oklahoma City | 3 Yr Contract    | Paul Bronson, Asst. Director of Public Works Dept. | 405-297-2123 |
| 2008 - 2011   | MC-0331        | Sediment Basin at the Oklahoma River between Meridian & MacArthur   | City of Oklahoma City | 3 Yr Contract    | Paul Bronson, Asst. Director of Public Works Dept. | 405-297-2123 |
| 2012 - 2015   | MC-0499        | Sediment Removal & Maintenance of Sediment Basin-East of MacArthur & Sediment Removal from Lake Basins from Eastern Avenue to Meridian Avenue | City of Oklahoma City | 3 Yr Contract    | Paul Bronson, Asst. Director of Public Works Dept. | 405-297-2123 |
| 2018 - 2021   | MC-0609        | Sediment Removal & Maintenance of the Sedimentation Basin   | City of Oklahoma City | 3 Yr Contract    | Len Tauer & Jess Shumway                           | 405-297-2773 |
| 2021 - 2024   | MC-0691        | Sediment Removal & Maintenance of the Sedimentation Basin   | City of Oklahoma City | 3 Yr Contract    | Len Tauer & Jess Shumway                           | 405-297-2773 |

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#14



South Oklahoma City Office – 3901 S. Roff, Oklahoma City, OK 73119 405-732-0532 405-778-8532 Fax  
North Oklahoma City Office – 3007 N.W. 63<sup>rd</sup> Street, Suite 205, Oklahoma City, OK 73116 405-732-0532 405-242-6499 Fax  
Tulsa Office – 3810 W. Skelly Drive, Tulsa, OK 74107 918-447-8014 918-447-8041 Fax

## Safety and Health Program

## Safety and Health Program

### **Purpose**

We at CP Integrated Services are committed to the safety and health of our workers. We know that our strength as an organization is only as good as the safety and health of each individual. Our organization will strive to involve workers at every level in establishing, implementing, and evaluating our Safety and Health Program. This written Safety and Health Program is intended to identify, assess, and control worksite hazards in order to reduce the number and severity of job-related injuries and illnesses at CP Integrated Services. Our program will also help to achieve compliance with Occupational Safety and Health Act, 29 CFR 1910, and/or 29 CFR 1926.

We encourage all suggestions because we are committed to creating a safe and healthful place to work for all workers at CP Integrated Services. A clear and effective program is a critical component of our overall safety and health efforts.

### **Management Leadership**

Management provides the leadership, vision, and resources needed to implement our Safety and Health Program so that it is effective. All managers at CP Integrated Services must work to set an example by following the same safety procedures we expect workers to follow.

#### ***1. Commitment to Our Program***

Safety and health are a primary organizational value — as important as productivity, profitability, product or service quality, and customer satisfaction. This policy covers all applicable work processes and decisions that impact safety and health.

#### ***2. Program Goals and Objectives***

By establishing specific goals and objectives, management sets expectations for managers, supervisors, and workers, and for the program overall.

Goals and objectives are reviewed by the Safety Committee on a quarterly basis. Goals and objectives are then revised as necessary.

#### ***3. Action Plans and Resources***

The Director of Safety assigns a responsible person or group of people to each goal and objective. These responsible parties then complete a plan of action for each goal and objective. The plan of action must be coordinated with other plans and budgets. It is then submitted to the Safety Committee for review and recommendations. Next, the plan of action along with recommendations is submitted to senior management for final review and approval. Management also provides the resources needed to implement the Safety and Health Program, pursue program goals, and address program shortcomings when they are identified.

#### ***4. Responsibilities and Performance***

Management leads this program effort by establishing roles and responsibilities. The Safety and Health Program Director coordinates the written Safety and Health Program elements for our organization.

We encourage all our managers to be committed to our Safety and Health Program; however, we have designated specific program responsibilities to the following frontline managers below:

| <b>Manager:</b>          | <b>Responsibility:</b>                                |
|--------------------------|---|
| <b>Michelle Kizirian</b> | <b>Safety Director</b>                                |
| <b>Durinda Fisher</b>    | <b>Safety Committee Chairperson</b>                   |
| <b>Donnie Eichler</b>    | <b>Fleet Safety Supervisor</b>                        |
| <b>Michelle Kizirian</b> | <b>HR Administrator &amp; Employee Safety Liaison</b> |

We give managers the authority, information, and training to carry out their safety and health responsibilities. Should a manager need access to further resources to carry out his/her responsibilities, we will do all we can to make it happen because our Safety and Health Program must succeed.

Managers who fail to meet their responsibilities will be held accountable. On the flip side, we provide positive recognition for meeting or exceeding safety and health goals aimed at preventing injury and illness. We must have an effective way to reach workers, contractors, temporary workers, and others working for our organization to inform them about their responsibilities and safety and health matters.

Workers, in turn, must have an effective way to reach management to communicate freely and often about safety and health issues, without fear of retaliation. See our Reporting Safety and Health Concerns subsection below in the Worker Participation section.

#### **Worker Participation**

To be effective, our Safety and Health Program needs the meaningful participation of workers and their representatives. Workers have much to gain from a successful program, and the most to lose if the program fails. They also often know a lot about potential hazards associated with their jobs. For the success of our program, CP Integrated Services taps into this knowledge base.

Worker participation means that workers are involved in establishing, operating, evaluating, and improving this Safety and Health Program. All workers at our worksite should participate, including those employed by contractors and staffing agencies.

##### ***1. Encouraging Participation***

We highly encourage workers to participate in the program.

While we provide opportunities for worker participation, we also comply with the National Labor Relations Act.



## ***2. Reporting Safety and Health Concerns***

Workers are often best positioned to identify safety and health concerns and program shortcomings, such as emerging workplace hazards, unsafe conditions, close calls/near misses, and actual incidents. Workers also may have suggestions for ways to control hazards.

All reports are met with a prompt response from management. Management will use reported information only to improve workplace safety and health, and no worker will experience retaliation for bringing such information to our attention. However, we do allow anonymous reporting to reduce any fear of reprisal.

In addition to reporting safety and health concerns, we empower all workers to initiate or request a temporary suspension or shutdown of any work activity or operation they believe to be unsafe.

## ***3. Involving Workers***

Including worker input at every step of program design and implementation improves our ability to identify the presence and causes of workplace hazards, creates a sense of program ownership among workers, enhances worker understanding of how the program works, and helps sustain the program over time. CP Integrated Services offers many opportunities for workers to participate in all aspects of the program.

To participate meaningfully in the program, we welcome workers' input. We want them to be heard, and we encourage them report safety and health concerns.

## **Hazard Identification and Assessment**

Generally speaking, one of the "root causes" of any workplace injury, illness, or incident is the failure to identify or recognize hazards that are present, or that could have been anticipated. Unanticipated hazards can arise due to changes in timelines, sequence of events, or the fast pace of some projects. Therefore, a critical element of any effective Safety and Health Program is a proactive, ongoing process to identify and assess such hazards. CP Integrated Services embraces this philosophy.

### ***1. Inspecting Sites for Safety Hazards***

Unintentionally, hazards may be introduced over time. For this reason, setting aside time to regularly inspect our sites for hazards can help identify shortcomings so that they can be addressed before an incident occurs.

The following people make up our Site Inspection Team:

Safety Director  
Safety Committee Chairperson  
Safety Committee Members  
Respective Construction Site Project Managers

The inspection team then will seek the input of workers and evaluate planned changes, purchases, and introductions for potential hazards and related risks. In this way, we can better manage the hazards involved with any change or new purchase or introduction.

All inspections and evaluations are documented. The Safety Director is responsible for maintaining these records.

## ***2. Identifying Health Hazards***

Identifying workers' exposure to health hazards is typically more complex than identifying safety hazards. For example, gases and vapors may be invisible, often have no odor, and may not have an immediately noticeable harmful health effect. The results of all health hazard identifications are documented. The Safety Director is responsible for maintaining these records.

## ***3. Investigating Incidents***

Workplace incidents — including fatalities, serious injuries, serious illnesses, close calls/near misses having the potential to cause death or serious physical harm, and reports of other serious concerns — provide a clear indication of where hazards exist. By thoroughly investigating incidents and reports, we will identify hazards that are likely to cause future harm. The purpose of an investigation must always be to identify the root causes (and there is often more than one) of the incident or concern, in order to prevent future occurrences.

We have organized an Incident Investigation Team which is made up of members of the Safety Committee.

Incident data is collected, those investigating incidents. Once received, we promptly respond to each incident report and initiate incident investigation procedures. All worker reports are taken seriously by the organization.

Identifying all the causes of an incident is one of the central ideas behind incident investigation. This is done in three steps:

1. **Determining Possible Causes** — After the facts and the sequence of events surrounding the incident are known, the Incident Investigation Team will identify all possible causes of the incident. At this point in the investigation, the more causes that are found the better. It may be the case that many causes led to the incident.
2. **Examining Each Potential Cause** — Once all the possible causes have been identified, the Incident Investigation Team will not focus on just one suspected cause, but will examine each one carefully.
3. **Determining the Root Causes** — After looking at the overall effect that the incident had on people, property, and processes at our worksite, examining all potential causes of the incident, and determining the reasons behind any worker actions that led up to the incident, the Incident Investigation Team must determine and document a root cause(s) of the incident.

Once the root cause(s) of the incident has been determined, corrective and preventive actions, if any, must be recommended that will eliminate, or at least reduce, the chances of another incident occurring at our worksite. We take the following approach:

1. **Identifying Corrective Actions** — There may be zero, one, or more ways to reduce or eliminate each root cause. With the help of other supervisors, managers, and workers, the Incident Investigation Team will discuss possible ways to reduce or eliminate the root cause(s) from the worksite.
2. **Selecting Corrective Actions** — The Incident Investigation Team will then determine the feasibility and effectiveness of each possible corrective action, before selecting zero, one, or more corrective actions to recommend to upper management.
3. **Reporting Findings** — Because upper management is ultimately responsible for the safety and health of the workforce, the findings of the incident investigation must be reported to them.



## 4. Assessing Hazards

The Hazard Identification and Assessment section includes not only identification but also assessment of hazards. When hazards are identified in the sections above, we also assess them. The Safety Director evaluates each identified hazard by considering the severity of potential outcomes (catastrophic, critical, moderate, or minor), the likelihood that an event or exposure will occur (expected, likely, occasional, unlikely, rare), and the number of workers who might be exposed. Finally, the hazards are prioritized so that those presenting the greatest risk are addressed first.

We realize, however, that we have an ongoing obligation to control all serious recognized hazards and to protect workers. Therefore, we use interim control measures to protect workers until more permanent solutions can be implemented.

It should be noted that some OSHA regulations impose additional, more specific requirements for hazard identification and assessment. This written program does not displace those requirements.

### Hazard Prevention and Control

Effective controls protect workers from workplace hazards; help avoid injuries, illnesses, and incidents; minimize or eliminate safety and health risks; and help us provide workers with safe and healthful working conditions. The processes described below will help CP Integrated Services prevent and control hazards identified in the previous section.

The “hierarchy of controls” from most effective to least effective include:

1. Elimination to physically remove the hazard;
2. Substitution to replace the hazard;
3. Engineering controls to isolate workers from the hazard;
4. Signs and other warnings to inform workers of the hazard and precautions;
5. Administrative controls (including work practices and training) to change the way workers work; and
6. Personal protective equipment (PPE) to protect workers.

While elimination, substitution, and engineering controls, where feasible, are the preferred methods, signs and other warnings and administrative controls also may be important in addressing hazards. PPE may be used to supplement the other control methods but may only be used alone where other controls are not feasible or will not sufficiently control the hazard. Where PPE is used, our organization provides it in accordance with OSHA’s PPE regulations. Whatever controls are selected they will be the most feasible, effective, and permanent.

We take the following approach when selecting control measures:

1. Select controls according to the hierarchy of controls.
2. Avoid selecting controls that may directly or indirectly introduce new hazards.
3. Use a combination of control options when no single method fully protects workers.
4. Review and discuss control options with workers to ensure that controls are feasible and effective.

**Note:** Any hazard identified by our hazard identification and assessment process that is covered by an OSHA regulation must be controlled as required by that regulation, as appropriate.

All identified hazards and their corresponding control selections are documented.

### ***3. Developing and Updating a Hazard Control Plan***

CP Integrated Services will take the following steps to develop a hazard control plan:

- List all hazards needing controls in order of priority.
- Assign responsibility for implementing the controls. These person(s) must have the power and ability to implement the controls.
- Establish a target completion date.
- Plan how to track progress toward completion.
- Plan how to verify the effectiveness of controls after they are implemented.

### ***4. Implementing Selected Controls***

Once hazard prevention and control measures have been identified, they should be implemented according to the hazard control plan. CP Integrated Services ensures that hazard control measures are implemented and assigned according to the hazard control plan. Regardless of the hazard level, we will ensure prompt implementation of any measures that are easy and inexpensive, such as general housekeeping issues, removal of tripping hazards, and replacing light bulbs.

Finally, CP Integrated Services ensures that routine preventive maintenance of equipment, facilities, and controls is being conducted, to help prevent incidents due to equipment failure.

### **Education and Training**

Education and training are important tools for informing workers and managers about worksite hazards and controls so they can work more safely and be more productive at CP Integrated Services. Another role of education and training, however, is to provide workers and managers with a greater understanding of the safety and health program itself, so that they can contribute to its development and implementation.

All training and information is provided in a language and literacy level all trainees will understand. Training sessions include an opportunity for trainees to ask questions and receive answers. We also welcome any feedback from trainees during and after training. This allows trainees to fully understand the material presented to them.

#### ***1. Program Awareness***

Managers, supervisors, and workers all need to understand the program's structure and procedures. Having this knowledge ensures that everyone can fully participate in developing, implementing, and improving the program.

During training, it is emphasized that the program can only work when everyone is involved and feels comfortable discussing concerns; making suggestions; and reporting injuries, incidents, and hazards. It is also confirmed, as part of the training, that all workers have the right to report injuries, incidents, hazards, and concerns and to fully participate in the program without fear of retaliation.

#### ***2. Manager, Supervisor, and Other Employer Training***

Managers, supervisors, and other employers are responsible for workers' safety, yet they may benefit from specific training that allows them to fulfill their leadership roles in the program.



### ***3. Worker Training on Program Roles***

Additional training ensures that workers can incorporate any assigned safety and health responsibilities into their daily routines and activities.

### ***4. Worker Training in Hazard Identification and Controls***

Providing workers with an understanding of hazard recognition, avoidance, and control, and actively involving them in the process, can help to eliminate hazards before an incident occurs.

However, if we can demonstrate that the worker has already been adequately trained in a training the worker may skip that element for initial training.

**Note:** Some OSHA regulations impose additional, more specific requirements for information, training, qualifications, and/or competencies. This written program does not displace those requirements.

### **Program Evaluation and Improvement**

It is inherent that problems may occasionally arise in this written Safety and Health Program. Evaluating the program initially, and periodically thereafter, identifies shortcomings and opportunities for improvement at CP Integrated Services.

#### ***1. Monitoring Performance and Progress***

CP Integrated Services evaluates progress over time. We invite worker input on how to further improve performance of the indicators.

#### ***2. Verifying Program Implementation and Operation***

It is important to evaluate the written Safety and Health Program to ensure that it is:

- Operating as intended,
- Effective in controlling identified hazards, and
- Making progress toward established safety and health goals and objectives.

CP Integrated Services evaluated this written Safety and Health Program initially to verify that the elements of the program were being fully implemented as intended. A Program Evaluation Team assesses the program annually. Team members include:

Safety Director  
Safety Committee Chairperson  
Fleet Safety Supervisor  
HR Administrator & Employee Safety Liaison  
Safety Committee Members

The team will review the results of any compliance audits to confirm that any program shortcomings are being identified.



### ***3. Making Program Corrections and Improvements***

Whenever a problem is identified in any part of this written Safety and Health Program, our Program Evaluation Team — in coordination with supervisors, managers, and workers — should take prompt action to correct the problem and prevent its recurrence.

The Safety Director must ensure that the written program is revised in a timely manner to correct deficiencies identified by the program evaluation.

#### **Communication and Coordination for Multi-Employer Worksites**

A multi-employer worksite is any worksite where two or more employers are present. Multi-employer work situations include those involving host employers, contractors, and/or temporary staffing agencies. These entities are defined as follows:

- Host employer — An employer who has general supervisory authority over the worksite, including controlling the means and manner of work performed and having the power to correct safety and health hazards or require others to correct them.
- Contractor — An individual or firm that agrees to furnish materials or perform services at a specified price. Contractors include general contractors and subcontractors.
- Staffing agency — A firm that provides temporary workers to host employers. A staffing agency hires its own workers and assigns them to support or supplement a client's workforce in situations involving worker absences, temporary skill shortages, seasonal workloads, and special projects.

#### ***1. Effective Communication***

Because CP Integrated Services operates at a multi-employer worksite, it is important to communicate with all employers to provide and maintain a safe work environment for their workers.

The Safety Director is responsible for communicating with the other employers to determine which among them will implement and maintain the various parts of the Safety and Health Program, to ensure protection of all onsite workers before work begins. These determinations and assignments can be included in contract documents that define the relationships between the parties.

The other employers must regularly give CP Integrated Services any information about injuries, illnesses, newly discovered hazards, or concerns reported by their workers and the results of any tracking or trend analysis they perform.

CP Integrated Services communicates with other employers and their workers about hazards that could occur as a result of nonroutine operations or emergencies and procedures to follow in emergency situations. If worksite conditions or the written Safety and Health Program itself changes, we communicate the change(s), as needed, before site work starts.

#### ***2. Effective Coordination***

Because we operate at a multi-employer worksite, it is also important to consider how each employer's work and safety activities can affect the safety of other employers and workers at the site. That means we coordinate on work planning, scheduling, and resolving program differences to identify and work out any concerns or conflicts that could impact safety or health.

Supplier: **C-P Integrated Services**

**ANTI/NON-COLLUSION AFFIDAVIT**

**BIDDER MUST ELECTRONICALLY COMPLETE AND SIGN DOCUMENT PRIOR TO SUBMITTING IN  
THE ELECTRONIC BID SYSTEM**

**Please be aware that typing in your password acts as your electronic signature,  
which is just as legal and binding as an original signature.**

(See Electronic Signatures in Global and National Commerce Act for more information.)

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

The undersigned of lawful age, being first duly sworn on oath, affirms and says:

1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and as the lawful authority to execute this Affidavit and the attached Bid.

For the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and City or Trust officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:

2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
  - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
  - b. to any collusion with any City or Trust official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
  - c. in any discussion between bidders and any City or Trust official, agent or employee concerning exchange of money or other thing of value for special consideration in the letting of a contract.
4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the City or Trust any money or other thing of value, either directly or indirectly, in procuring this contract.

***This Bid will not be considered unless  
this form has been fully completed and signed and certified by the Bidder.***

**C-P Integrated Services Inc**  
Name of Individual, Partnership, Limited Liability  
Company, or Corporation herein called Bidder

**Lance Rollins**  
Type Name of Authorized Agent

**Executive Vice President**  
Title of person who signed above

This Affidavit required for Public Improvement Projects by 61 Okla. Stat. 2011 § 115.

**BIDDER MUST ELECTRONICALLY COMPLETE AND SIGN DOCUMENT PRIOR TO SUBMITTING IN  
THE ELECTRONIC BID SYSTEM**

**Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding  
as an original signature.**

(See Electronic Signatures in Global and National Commerce Act for more information.)



Supplier: **C-P Integrated Services**

## **BUSINESS RELATIONSHIP AFFIDAVIT**

**BIDDER MUST ELECTRONICALLY COMPLETE, SIGN AND NOTARIZE THIS DOCUMENT  
PRIOR TO SUBMITTING IN THE ELECTRONIC BID SYSTEM**

**Please be aware that typing in your password acts as your electronic signature, which is  
just as legal and binding as an original signature.**

**(See Electronic Signatures in Global and National Commerce Act for more information.)**

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms and states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and its officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except, if any, as stated on the lines below.**

The undersigned as Bidder or as Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except, if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

none

**(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)**

***This Bid will not be considered unless this form has been fully signed by the  
Bidder, and notarized, dated and completed by the Notary Public.***

The undersigned, as Bidder or Bidder's Authorized Agent, hereby expressly adopts and affirmatively incorporates herein by reference the above recitation as the sworn statement of the Bidder and the signatory.

**C-P Integrated Services Inc**

Name of Individual, Partnership, Limited Liability  
Company, or Corporation herein called Bidder

**Lance Rollins**

Type Name of Authorized Agent

**Executive Vice President**

Title of person who signed above



**CITY OF OKLAHOMA CITY**  
**PRE-BID CONFERENCE AGENDA**

**PROJECT NO.: MC-0757**

**DESCRIPTION: OKLAHOMA RIVER DREDGING**

**DATE AND TIME: August 14, 2024, 2:00PM**

**CITY PROJ. MANAGER: Jess Shumway**

The Pre-bid Conference covers the review of plans and specifications and the bidding procedure for this project. The following is a summary of comments and instructions to be covered at this conference.

1. The contractor shall be responsible for obtaining, at his own cost, all permits or licenses and for payment of all fees required by City Ordinance or State Statute and give any notices necessary and incidental to the lawful prosecution of the work. See Oklahoma City Standard Specifications, *Section 100.06*
2. Contractor shall be prequalified in the area of **“Prequalification Waived in Favor of Required Special Questionnaire and Other Additional Submissions”** in order to bid on this project. See Oklahoma City Standard Specifications, *Section 102.01*
3. Any person performing work for which the Prequalification Review Board has established a prequalification classification must be prequalified by the Prequalification Review Board before performing such work. Regardless of whether prequalification is required to bid, any work for which a prequalification classification has been established must be performed by persons or entities prequalified in those classifications. See Oklahoma City Standard Specifications, *Section 102.02*
4. The time period for the consultant to respond to questions will close on **August 15, 2024 2:00PM**. Any addendum, if required, will be issued by **August 14, 2024** by 5:00 p.m. See Oklahoma City Standard Specifications, *Section 103.02.02*
5. Bids will be publicly opened at the City Clerk’s office on **August 21, 2024 at 10:00:00 a.m.** See Oklahoma City Standard Specifications, *Section 103.04*
6. Bids for this project should be prepared on the forms supplied. One complete set of bid forms shall be submitted electronically through BidSync including:
  - Completed Electronic Bid “Item Response Form”
  - Anti/Non-Collusion Affidavit
  - Business Relationship Affidavit
  - Such other forms and Affidavits as may be required by lawSee Oklahoma City Standard Specifications, *Section 103.04 and 103.05*
7. Provide the Bid Security in the amount of five percent (5%) of the bid through the Electronic Bidding Process. Irrevocable Letters of Credit, certified check and/or cashier's check must be hand-delivered to the Office of the City Clerk, 2nd Floor, Municipal

Building, 200 N. Walker Avenue, Oklahoma City, Oklahoma 73102 prior to Bid Time. See Oklahoma City Standard Specifications, **Section 103.06**

8. The City of Oklahoma City has adopted a program to encourage and promote the use of small and disadvantaged local businesses as subcontractors on public construction contracts as set forth in the Oklahoma Public Competitive Bidding Act. The contractor must provide the Awarding Public Agency a Small, Local and Minority Business Subcontracting Plan setting forth the contractor's internal and outreach strategies and efforts to provide and extend opportunities for small, local and minority business participation in the performance of subcontracts. See Oklahoma City Standard Specifications, **Section 104.02**
9. Bids will be considered by City Council and a contract awarded on or about **September 24, 2024. Contract and bonds will need to be returned by September 3, 2024 in order to make the September 24, 2024 Council deadline.** The City reserves the right to award all, some, or none of the Add Alternates. See Oklahoma City Standard Specifications, **Section 105.01**
10. The Awarding Public Agency will hold a Pre-Work Conference. The Contractor must be ready for the Pre-Work Conference within seven (7) calendar days of notice of contract award. Contractor's superintendent for the project must attend the Pre-Work Conference. See Oklahoma City Standard Specifications, **Section 107.01**
11. Required Documents for Pre-Work Conference. Contractor must have submitted the following documents prior to the Pre-Work Conference:
  - A. Small, Local and Minority Business Subcontracting Plan, and
  - B. Project Schedule, and
  - C. Lay Schedule (as applicable), and
  - D. Traffic Control Plan, Street Closings, Detour Routes, and
  - E. Erosion Control Plan, Storm Water Activities Permit, and
  - F. Schedule of Values (as applicable), and
  - G. List of Subcontractors and their prequalification status.See Oklahoma City Standard Specifications, **Section 107.01.01**
12. Work is expected to begin immediately after authorization from the City Engineer is issued. See Oklahoma City Standard Specifications, **Section 107.02**
13. The contract period shall be [working or calendar days]. If an extension of the contract period is required, the request for the extension must be submitted in writing to the City Engineer within seven (7) days of the alleged cause of the delay in construction. See Oklahoma City Standard Specifications, **Section 108.07**
14. If work is not completed by the end of the contract period or the extension thereof, Liquidated Damages will be assessed per the Oklahoma City Standard Specifications, **Section 108.08**
15. Prior to commencing work, the Contractor must make and provide the Engineer/Architect and City Engineer copies of pre-construction and post-construction audio-video recordings of the project site. These audio-video recordings will serve as a record of pre-construction and post-construction final conditions. All audio-video recordings must be recorded in a manner that logically follows the entire project and any access, roads, streets, easements, rights-of-way, project sites and work sites to be utilized by contractor in a continuous, logical, and accurate manner. The audio-video recordings will be the

property of the Awarding Public Agency. See Oklahoma City Standard Specifications, **Section 109.03**

16. The contractor shall arrange for and have conducted any testing required by the City for the work performed. All tests shall be made at a laboratory designated by the City and at the expense of the City. See Oklahoma City Standard Specifications, **Section 109.10.04**
17. The contractor shall arrange for and have conducted any and all inspections required by City Code, Federal or State laws or regulations. See Oklahoma City Standard Specifications, **Section 109.14**
18. The Contractor shall at his own expense, furnish and erect such barricades, fences, lights and danger signals, shall provide such watchmen and shall take such other precautionary measures for the protection of persons or property and of the work as necessary. See Oklahoma City Standard Specifications, **Section 110.05 and 110.06**
19. Work Zone Permits MUST be obtained from the Traffic Management Division for any work in the public right-of-way that obstructs a street and/or sidewalk. No Full Street Closures will be allowed unless prior authorization is granted by the City Engineer in writing. See Oklahoma City Standard Specifications, **Section 110.06**
20. Before commencing work on any work site or the project site and periodically thereafter, as necessary, the contractor must call OKIE and have the utilities located by the owners of those underground utilities. Contractor must create and maintain a record of calls to OKIE and the response by the owners of the underground utilities. Contractor may not excavate until the time required by the Oklahoma Underground Facilities Damage Prevention Act has expired and all underground utility and facility owners listed in the by OKIE and all underground utility and facility owners listed in the Bidding Documents have marked their underground facilities. It is the contractor's responsibility to locate all private utilities. See Oklahoma City Standard Specifications, **Section 110.14**
21. (For Building Projects) Schedule of values is to be submitted within (10) days after the contract is awarded. See Oklahoma City Standard Specifications, **Section 112.02**
22. Applications for payment shall be made in **triplicate or by email**. **Each application shall have original signatures and notaries on the forms provided by the City.** Applications for payments shall have the contractor's invoice and any other supporting details attached thereto. Need the company name and address on your invoices. **Monthly updated project schedules must also be attached to pay applications.** See Oklahoma City Standard Specifications, **Section 112.04**
23. **Five percent (5%)** of any payments to the contractor shall be held as retainage. Provided, however, that at any time the contractor has completed in excess of fifty percent (50%) of the total contract amount, the retainage shall be reduced to **two and one-half percent (2.5%)** of the amount earned to date once the City has determined that satisfactory progress is being made. See Oklahoma City Standard Specifications, **Section 112.06**



**Items Particular to This Project**

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## City of Oklahoma City PRE-BID CONFERENCE

**PROJECT: MC-0757 OKLAHOMA RIVER DREDGING**

**DATE: August 14, 2024**

**TIME: 2:00 PM**

**NOTICE:** Supplemental requirements in the City of Oklahoma City's "Standard Specifications for the Construction of Public Improvements for this project state that mandatory attendance at the project's pre-bid conference is required by all prospective bidders in order to be eligible for opening of the bidder's sealed bid. Failure to attend this meeting and acknowledge your presence by signature (authentication) below will cause the bidder's bid to **not** be opened at the specified time and place as stated in the project's "Notice to Bidders".

**COMPANY NAME & ADDRESS**

**PHONE & Email**

**SIGNATURE & PRINTED NAME**

Cimarron Construction Co.  
(Company Name - Print)  
3501 NE 63rd Street  
(Address)

405-728-1555  
(Phone Number)  
djc@cimarronco.com  
(Email Address)

[Signature]  
(Signature)  
D.J. NIEBELME  
(Print Name)

**COMPANY NAME & ADDRESS**

**PHONE & Email**

**SIGNATURE & PRINTED NAME**

C-P Integrated Service  
(Company Name - Print)  
3007 NW 63rd St Okc Ok 73116  
(Address)

405-496-5656  
(Phone Number)  
jknox@cpinc.com  
(Email Address)

[Signature]  
(Signature)  
Jack Knox  
(Print Name)

**COMPANY NAME & ADDRESS**

**PHONE & Email**

**SIGNATURE & PRINTED NAME**

Brandi Sikes  
(Company Name - Print)  
420 W Main  
(Address)

405 297 1079  
(Phone Number)  
brandi.sikes@okc.gov  
(Email Address)

[Signature]  
(Signature)  
Brandi Sikes  
(Print Name)

**COMPANY NAME & ADDRESS**

**PHONE & Email**

**SIGNATURE & PRINTED NAME**

OKC Public Works  
(Company Name - Print)  
420 W Main  
(Address)

405 297-2773  
(Phone Number)  
jess.shumway@okc.gov  
(Email Address)

[Signature]  
(Signature)  
Jess Shumway  
(Print Name)

**COMPANY NAME & ADDRESS**

**PHONE & Email**

**SIGNATURE & PRINTED NAME**

\_\_\_\_\_  
(Company Name - Print)  
\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone Number)  
\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Print Name)

**COMPANY NAME & ADDRESS**

**PHONE & Email**

**SIGNATURE & PRINTED NAME**

\_\_\_\_\_  
(Company Name - Print)  
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(Address)

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(Phone Number)  
\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Print Name)

City Clerk

Bid Committee Bid Tab

Bid MC-0757 Ended At Nov 6, 2024 10:00:00 AM CST  
CONSTRUCTION/OCPPA - Oklahoma River Dredging

|                 |                                |  |  |
|-----------------|--------------------------------|--|--|
| <b>Company:</b> | <b>C-P Integrated Services</b> |  |  |
| Base Bid        | \$3,470,000.00                 |  |  |
| Alternate No. 1 | \$9,000.00                     |  |  |
| Alternate No. 2 | \$7,500.00                     |  |  |
| TOTAL BID:      | \$3,486,500.00                 |  |  |

Tresha Williams  
City Clerk

Chad Harrison  
Purchasing Agent

Tim Alvarez  
Auditor

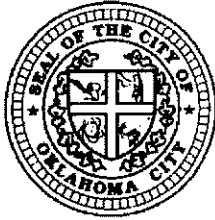
Potential Bid Defects Noted:

- #1 Anti-collusion affidavit not properly notarized
- #2 Bid Bond missing
- #3 Bid Bond incorrect awarding agency
- #4 Bid Bond insufficient amount
- #5 Business relationship affidavit not properly notarized

**THE BID COMMITTEE DOES NOT REJECT OR ACCEPT BIDS.** The noting or failing to note on the bid tabulation any defect by the Bid Committee is not conclusive of the validity, regularity, completeness or legality of any bid. Questions regarding bid defects or irregularities should be directed to the Municipal Counselor's Office at (405) 297-2451.

Originating Department shall:

1. **Carefully examine and evaluate all opened bids**, including a review of potential defects noted by the Bid Committee; and
2. Contact your legal representative prior to recommending contract award based on a bid with any potential or perceived irregularity or defect; and
3. Prepare a memorandum to Council or its Trusts with recommendations regarding contract award, listing all bids opened and noting any defects; and
4. Attach a copy of the Bid Committee's bid tabulation with the SIRE item recommending contract award as a non-published document for review by staff.



The City of  
**OKLAHOMA CITY**  
Department of Public Works

November 6, 2024

Lance Rollins  
C-P Integrated Services, Inc.  
3007 NW 63 Street, Ste 205  
Oklahoma City, OK 73116

RE: Project MC-0757 Oklahoma River Dredging- Notification of Intent to Award Contract

Dear Mr. Rollins:

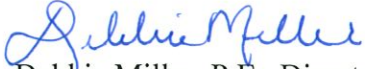
C-P Integrated Services, Inc.'s bid of \$3,486,500 was the apparent low bid on the above referenced project, and the City anticipates award of contract to C-P Integrated Services, Inc. on December 3, 2024. As required in the bidding documents, please execute each of the contract documents on the forms provided and return the executed documents to the City no later than 5:00PM on Thursday November 14, 2024. Upon approval by City Council, you will be provided an executed copy for your files.

A pre-work conference will be held on Thursday December 5, 2024, at 11:00AM, 420 W. Main, 7<sup>th</sup> Floor, for all parties involved with the project in attendance.

A notice to proceed will not be issued by the City Engineer until the Small, Local and Minority Business Subcontract Plan is received by the City Engineer. Subsequent to completion of project final inspection, neither project final acceptance nor payment of final claim will be initiated until the Small, Local Business and Minority Close-Out Report is received by the City Engineer.

Should you have any questions, contact Jess Shumway at (405) 297-2773 or email at [jess.shumway@okc.gov](mailto:jess.shumway@okc.gov).

Sincerely,



Debbie Miller, P.E., Director  
Public Works/City Engineer

Attachment

Pc: Frank Manning, Public Works Department  
Jess Shumway, Public Works Department  
Shannon Cox, Public Works Department