



MEMORANDUM

Council Agenda
Item No. IX. I
4/22/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal No. 1 of pricing agreement, ESMA Janitorial Services, LLC (COKC00015), custodial services for various Police Department locations, estimated cost \$135,000, May 1, 2025 through April 30, 2026.

Background Information:

This pricing agreement was originally awarded April 23, 2024 (Item No. IX. E.) for the period ending April 30, 2025. The pricing agreement includes two one-year renewal options. This is the first renewal option for this agreement.

The pricing agreement meets the City's policy on renewal of contracts for goods and services. Staff has notified the vendor that the City wishes to renew the pricing agreement under the same terms and conditions, including price, as previously awarded. A letter agreeing to the renewal has been received from the vendor.

The estimated cost for this pricing agreement is based on previous expenditures for this commodity. There is no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

Pricing Agreement:

(COKC00015)

ESMA Janitorial Services, LLC

Bricktown Briefing Station

Hathaway Center

Santa Fe Briefing Station

Southwest Briefing Station

Regional Multiagency Coordination Center

Estimated Cost:

\$135,000

Source of Funds:

General Operations - Police Patrol – PD Maintenance & Operations - Custodial Services (1001-4200621-11054-52340028)

Review:

Finance Department

Recommendation: Agreement be renewed.