



MEMORANDUM

Council Agenda
Item No. IX. BF
9/26/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Lease Agreement with Youth Builders, Inc., youth football, Edwards Park, 1515 North Bryant Avenue, revenue of \$750, retroactive to September 11, 2023 through November 30, 2023. Ward 7.

Location:

Edwards Park, 1515 North Bryant Avenue

Background:

Youth Builders, Inc., (“Group”) is local non-profit that provides youth football leagues. Group desires this Lease Agreement (“Agreement”) to use two ball fields and a concession building (“Site”) at Edwards Park. Under the Agreement, Group will have structures access to the Site and provide supplemental field mowing. This will allow the City’s Parks and Recreation Department (“OKC Parks”) to save on operational costs while maintaining the flexibility to program the Site for other activities and events.

Group will conduct its activities at the Site on Tuesdays, Thursdays, Saturdays, and Sundays only. At the City’s option, Group may substitute one other day of the week for any date listed above. Group must provide all equipment and supplies needed for its operations. The City will provide all maintenance and utilities for City-owned facilities at the Site. The City will also mow the game fields on its established schedule. Group must get City approval to improve or modify the Site.

Group must provide required insurance and indemnification; protect City property; and comply with applicable laws, rules, and policies. In addition, Group must ensure that its adult coaches, officials, and volunteers pass a background screening process consistent with the City’s Youth Protection Policy.

Revenue:

\$750 to be deposited in the General Fund – General Operations – Parks Charge-Recreation (001-0001-42050003)

Review:

Parks and Recreation

Recommendation: Agreement be approved.