



# MEMORANDUM

Council Agenda  
Item No. IX. J  
4/9/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of Laserfiche software, licensing, support, and professional services through the OMNIA Partners public sector purchasing cooperative (CP25-C251158), estimated cost \$100,000, May 1, 2024 through April 30, 2025.

### **Purpose:**

To authorize the purchase of Laserfiche software, licensing, support, and professional services used by Municipal Courts to organize digital documents and automate processes.

### **Background:**

OMNIA Partners is a purchasing cooperative benefitting public agencies by providing national pricing through competitively solicited proposals. This contract adoption will allow departments to purchase needed supplies at a discounted price. The approval of this contract follows the same procedures as used when purchasing from State contracts. ImageNet Consulting is the Value-Added Reseller (VAR) of Laserfiche products assigned to the City of Oklahoma City.

Laserfiche document management software is used by Municipal Courts to organize digital documents and automate processes. The software must be updated to remain compatible with the Municipal Courts Management System (MCMS). The Municipal Courts Management System (MCMS) is used by all Municipal Courts employees and requires additional Laserfiche software user licenses and ongoing support.

Staff requests Council authorize the purchase of Laserfiche software, licensing, support, and professional services through the OMNIA Partners public sector purchasing cooperative (CP25-C251158), estimated cost \$100,000, May 1, 2024 through April 30, 2025.

The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

### **Vendor:**

ImageNet Consulting

### **Estimated Cost:**

\$100,000

**Source of Funds:**

Information Technology – Information Technology – Public Safety Applications Support – PSC  
Courts Laserfiche (250-0460-2501601-52010084) and various funds and accounts.

**Review:**

Finance Department

**Recommendation:** Resolution be adopted.