



MEMORANDUM

Council Agenda
Item No. X. D
3/11/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in approving Amendment No. 1 to the Professional Services Agreement with Gravitec Systems, Inc. (OCWUT00054), planned inspection, evaluation, design, fabrication, installation, and training services, no cost increase.

Background:

A Request for Proposal (RFP) was advertised in May 2024, seeking qualified proposers to perform planned inspection, evaluations, design, fabrication, and installation services for areas indicated as fall hazards. On September 10, 2024, the Oklahoma City Water Utilities Trust (OCWUT) and Gravitec Systems, Inc. entered into a Professional Services Agreement to perform the professional services as described in the RFP. The RFP identified site locations where Gravitec would be expected to perform services, and the agreement includes the Service Provider's Schedule of Fees for each site location.

An additional site location for these services has been identified by staff for the Atoka Tower, which is not otherwise incorporated into the Professional Services Agreement. The Parties agree to amend the agreement to include the additional site location.

Staff recommends the approval of Amendment No. 1 to include the additional site location and amend the Schedule of Fees to include pricing for the additional site location in accordance with the services performed under the Agreement.

Estimated Annual Cost:

\$200,000

Source of Funds:

OCWUT-Water Trust Operations-(Non-Capital)-Water Treatment Plants-Professional Services (6010-3901100-W6601-52040046)

OCWUT-Sewer Trust Operations-(Non-Capital)-Wastewater Treatment Plants-Professional Services (6010-3901100-W6601-52040046)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in approving the Amendment.