

**THE CITY OF OKLAHOMA CITY  
OFFICE OF  
THE MUNICIPAL COUNSELOR**

Council Agenda  
Item No. IX. CJ  
7/2/2024

TO: Mayor and City Council

FROM: Kenneth Jordan, Municipal Counselor

Joint Resolution approving a Comprehensive Retainer Agreement with Oklahoma City Municipal Facilities Authority and the firm of Gary J. James & Associates, legal defense of City employees, not to exceed \$50,000, retroactive to July 1, 2024 through June 30, 2025.

The OCMFA has authority and responsibility to enter into retainer agreements with various attorneys who are highly skilled in the defense of claims that may be filed against City employees.

The Municipal Counselor's Office has developed a panel of qualified attorneys and has previously prepared a professional services agreement with Gary J. James & Associates. The terms of these retainer agreements provide for outside counsel to provide legal services and representation to City employees, if City Council approves the hiring of outside counsel. The Agreement includes legal services of attorney Gary J. James. The contract provides a not-to-exceed amount of \$50,000.00. The firm of Gary J. James & Associates currently provides legal defense for a City employee in pending litigation. The terms of the contract will allow for continued representation in that matter as well as in future matters. The City Council and OCMFA previously approved a comprehensive retainer agreement with this firm on June 20, 2023. The firm of Gary J. James & Associates currently provides legal defense services for municipal employees in many lawsuits across the state.

**Source of Funds:** 001-0001-0700101-52040001