



TO: Chairperson and Board of Trustees

FROM: Administrator

Renewal No. 3 with Nelson Nygaard Consulting Associates, Inc. (COTPA 2021-005-25), for additional tasks related to the comprehensive operational analysis, estimated cost \$250,000, January 8, 2024 through January 7, 2025.

Background:

On January 8, 2021 (Item No. VI. B), the Central Oklahoma Transportation and Parking Authority (COTPA) entered into an agreement with Nelson Nygaard Consulting Associates, Inc. (Nelson Nygaard), a nationally recognized transit planning consultant, to perform a comprehensive operational analysis, called OKC Moves. Nelson Nygaard worked in partnership with COTPA staff to examine the entire bus system.

There have been two amendments to this agreement. The first amendment was to amend the scope of services to include a facilities assessment and a conceptual master plan. The second amendment included scheduling support.

The initial term of the agreement was for one year, with the option to renew for four additional one-year terms. This is the third renewal of the agreement.

This renewal keeps Nelson Nygaard, the consultant, under contract in the event any additional tasks related to the launching of the first phase of the OKC Moves study and with the launch of RAPID on December 3, 2023. Nelson Nygaard will assist on an as-needed basis with the implementation of future phases in the plan and adjustments to the phase one launch.

Staff recommends COTPA renew the professional services agreement with Nelson Nygaard Consulting Associates, Inc.

Estimated Cost:

\$250,000

Term:

January 8, 2024 through January 7, 2025

Source of Funds:

Transit Operating Fund

LFR:

Growth and Service

Recommendation:

Agreement be renewed.

Review

Public Transportation and Parking Department and Municipal
Counselor's Office

A handwritten signature in black ink, appearing to read "Jason Ferbrache". The signature is fluid and cursive, with the first name "Jason" and last name "Ferbrache" clearly distinguishable.

Jason Ferbrache
Administrator