



# MEMORANDUM

Council Agenda  
Item No. IX. H  
8/15/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of trailers from State Contract (S24-SW278198), estimated cost \$100,000, August 17, 2023 through August 16, 2024.

### **Background:**

City Departments and Trusts have a continuing need to purchase different types of trailers which are available through a State contract. This contract consists of a wide range of models such as dump, livestock, end dump, belly dump, flat bed, cargo, low bed, and utility trailers.

Purchases made from this contract will only be approved when it has been determined the established contract price offers the greatest cost savings to the City. When cost savings cannot be obtained through the State's contract, Departments will be required to develop specifications and follow the City's formal competitive bidding process.

The estimated cost for this State contract is based on previous expenditures for this commodity. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

### **Vendor:**

See attached vendor list

### **Estimated Cost:**

\$100,000

### **Source of Funds:**

Various funds and accounts.

### **Review:**

Finance Department

**Recommendation:** Resolution be adopted.