



MEMORANDUM

Council Agenda
Item No. IX. BC
4/8/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 1 to Professional Services Agreement with Baker Tilly Advisory Group, LP, for additional support of the annual comprehensive financial report process, estimated additional cost \$416,000, extending the term of the agreement through May 30, 2025.

Background:

The City implemented a new financial system using the Oracle Cloud Enterprise Resource Planning system on April 2, 2024. Due to the complexities of the new system, and the limited time to become proficient in reporting from the new system, it became necessary to hire a professional consultant to assist with preparation of the city's Annual Comprehensive Finance Report (ACFR) using the new system.

City Council approved the initial Agreement with Baker Tilly on November 5, 2024 (Item No. AV.) and the Agreement period was effective from October 28, 2024, through February 15, 2025. The attached resolution and Exhibit B for the contract contain a change request to amend the scope of work to extend Oracle and Compliance & Reporting support for the City, extend the availability of the contract to other Public Trusts related to the City, and incorporate additional hours for support services provided to the OKC Airport Trust ("OCAT").

This amendment will also extend the existing support activities from February 15, 2025, to May 30, 2025, and expand the scope of Oracle Cloud and ACFR support across the City at an additional cost of \$416,000.

Estimated Cost:

\$781,000. An increase of \$416,000 for this amendment.

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Amendment be approved.