



The City of
OKLAHOMA CITY
Department of Public Works

July 8, 2024

Troy Hardiman
Alva Roofing Company
1401 E Grand Blvd
Oklahoma City, OK 73129

APPROVED
8-13-2024

BY THE CITY COUNCIL
Angie M. Simpson CITY CLERK

RE: Project MC-0735 Annual Roofing Contract, – Contract Renewal

Dear Mr. Hardiman:

The City of Oklahoma City and Alva Roofing Company, have the option of renewing the Contract for MC-0735 Annual Roofing Contract, for the term of July 1, 2024 to June 30, 2025, under the same terms, conditions and provisions as originally awarded, including prices. Please indicate your concurrence or non-concurrence below and return to Jeromy Smith at (at jeromy.smith@okc.gov by July 18, 2024, with a current certificate of insurance. Your concurrence does not guarantee renewal.

☒ Yes, I would like to renew the above-mentioned contract.

☐ No, I do not wish to renew the above-mentioned contract.

SIGNATURE BY PRESIDENT/ AUTHORIZED REPRESENTATIVE

Troy Hardiman - Vice President

PRINTED NAME OF SIGNATORY

Alva Roofing Co.
COMPANY NAME

1401 E Grand Blvd
STREET ADDRESS

OKC, OK 73129
CITY, STATE, ZIP CODE

(405) 677-8733
BUSINESS TELEPHONE

(CITY USE ONLY)

☐ The City of Oklahoma City chooses not to renew the above contract.



ALVAROO-01

CCAMPBELL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Laird & Walkingstick Insurance Services P.O. Box 9 Chandler, OK 74834	CONTACT NAME: Christy Campbell	
	PHONE (A/C, No, Ext): (405) 258-4281 FAX (A/C, No): (405) 240-5588	
	E-MAIL ADDRESS: christyc@lw-ins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : National Fire Insurance Company of Hartford	20478
INSURED Alva Roofing Company Inc 1401 E Grand Blvd. Oklahoma City, OK 73129	INSURER B : Navigators Insurance Company	42307
	INSURER C : American Casualty Company of Reading, Pennsylvania	20427
	INSURER D : Transportation Insurance Company	20494
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			7036151995	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BUA 7036151981	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			HO24EXCZ0H4GZIV	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 3,000,000
							AGGREGATE \$ 3,000,000
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WC7036152001	5/1/2024	5/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Leased/Rented Equip			7063437237	1/1/2024	1/1/2025	Max Per Item \$25,000 100,000
D	Installation floater			7063437237	1/1/2024	1/1/2025	Ded-\$5000 400,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Department of Public Works
Jeromy Smith - Construction Project Manager
420 W Main St. 7th Floor
Oklahoma City, OK 73102

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Project number: MC-0735

The CITY OF OKLAHOMA CITY IS AN ADDITIONAL INSURED, WITH RESPECT TO LIABILITY ARISING OUT OF THE PROJECT.

CERTIFICATE HOLDER

CANCELLATION

The City of Oklahoma City
420 W. Main, 7th Floor
Oklahoma City, OK 73102

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