



MEMORANDUM

Council Agenda
Item No. IX. C
6/4/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 2 of Pricing Agreements, Banner Fire Equipment, Inc. (R24-C235013A) and Conrad Fire Equipment (R24-C235014), fire apparatus repair parts, supplies and services, estimated cost \$500,000, June 14, 2024 through June 13, 2025.
2. Resolution authorizing the open market purchase of related items and services not available on a pricing agreement (OM24-C235015), estimated cost \$50,000, June 14, 2024 through June 13, 2025.

Purpose:

To provide pricing agreements for the purchase of fire apparatus repair parts, supplies, and services for the Fire Department.

Background:

Pricing agreements were originally awarded May 24, 2022 (Item No. IX.F.1&2.) for the period ended June 13, 2023. The pricing agreements were awarded for one year with two renewal options. Since pricing agreements were awarded, Chief Fire & Safety Co. and Banner Fire Equipment, Inc. merged and their pricing agreement was assigned to Banner Fire Equipment, Inc. on August 2, 2022 (Item No. IX.O.). Pricing agreements were renewed June 6, 2023 (Item No. IX.D.) for period ending June 13, 2024.

The pricing agreements meet the City's policy on renewal of pricing agreements for goods and services. Staff has notified the vendors that the City wishes to renew their pricing agreements under the same terms and conditions, including price, as previously awarded. Letters agreeing to the renewals have been received from the vendors. Conrad Fire Equipment submitted updated pricing, which is allowed under the terms of the pricing agreement.

Staff requests open market authority for the purchase of fire apparatus repair parts, supplies, and services related items and services not available on pricing agreements, estimated cost \$50,000, June 14, 2024 through June 13, 2025. Purchases made with this authority will comply with the City's open market purchasing procedures.

Pricing Agreements:

(R24-C235013A)

Banner Fire Equipment, Inc.

Delivery: Stock parts delivered within 24 hours from order

Emergency One/E-One Repair Parts and Supplies: 5% Discount from list price
Ferrara Repair Parts and Supplies: 5% Discount from list price
Spartan Repair Parts and Supplies: 5% Discount from list price
Troubleshooting/Diagnostic Charge: \$140 per hour
Labor Rate: \$140 per hour
Sublet Repair Parts: Cost Plus 20%
Sublet Labor: Cost Plus 20%

(R24-C235014)

Conrad Fire Equipment

Delivery: Approximately one week from receipt of PO. Next day and second day air are available.

Pierce Repair Parts and Supplies: 10% Discount from list price

Skeeter Repair Parts and Supplies: 10% Discount from list price

Troubleshooting/Diagnostic Charge: \$148.50 per hour (Standard hourly rate of \$165 less 10%.

After-hours (after 5pm and weekend) rate is 1.5 times regular rate.)

Labor Rate: \$148.50 per hour (Standard hourly rate of \$165 less 10%. After-hours (after 5pm and weekend) rate is 1.5 times regular rate.)

Sublet Repair Parts: Cost Plus 5%

Sublet Labor: Cost Plus 0% CFE will not mark up third-party labor and will charge normal contracted hourly rate for any administrative work associated with coordinating third party labor.

Preventative Maintenance Services: See attached quote for breakdown of PM services.

Estimated Cost:

Pricing Agreement(s)	\$500,000
Open-Market Resolution	<u>\$ 50,000</u>
Total	\$550,000

Source of Funds:

GENERAL OPERATIONS > OCITY > BUDGET-SUPPORT SERVICES > BUDGET-OTHER
SRVCS & CHARGES > BUDGET-MATERIALS AND SUPPLIES
(1001-45004XX-52000001-53000001)

FIRE SALES TAX > OCITY > BUDGET-SUPPORT SERVICES > BUDGET-OTHER SRVCS
& CHARGES > BUDGET-MATERIALS AND SUPPLIES > BUDGET-CAPITAL
EQUIPMENT
(1301-45004XX-52000001-53000001-54000001)

Review:

Fire Department

Recommendation: Agreements be renewed and Resolution be adopted.