



# MEMORANDUM

Council Agenda  
Item No. IX. W  
4/8/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing a sole source, Subrecipient Agreement with City Rescue Mission to administer a landlord engagement program, not to exceed \$226,027, retroactive to April 1, 2025 through March 31, 2026.

### **Background:**

In April 2019, Mayor Holt established the Taskforce on Homelessness to work with a consultant and community stakeholders to develop strategies to reduce homelessness in Oklahoma City. The final Strategies to Address Homelessness in Oklahoma City document was received by the City Council on September 28, 2021, and The City accepted services from Clutch Consulting Group ("Clutch") to work with stakeholders to implement the strategies, prioritizing those that emphasized streamlining system governance and reducing chronic, unsheltered homelessness.

The initial work with Clutch was followed by the approval of a formal Subrecipient Agreement on October 25, 2022. Upon approval of this agreement, Clutch and City staff began working with teams of local outreach workers, landlord engagement specialists, and case managers on a pilot encampment rehousing initiative. This pilot program involved targeting specific encampments, engaging encampment residents, moving residents into pre-secured permanent housing units, and providing intensive case management services to help residents address their needs.

The City has since implemented the targeted encampment rehousing initiative citywide, leveraging funds from various sources to assist with rent payment, case management and landlord engagement to rapidly move people into permanent housing units.

Original contracts for case management and landlord engagement services were administered by Communities Foundation of Oklahoma (CFO) and City Rescue Mission (CRM) was selected to provide landlord engagement services as they were the only service organization in the city providing that service. As the contracts with CFO expire, City staff are seeking to transfer all case management and landlord engagement contracts to the City to be funded under the HOME-ARP program.

CRM operates the state's largest emergency shelter, provides rapid rehousing services under the Emergency Solutions Grant (ESG) and Continuum of Care (CoC) programs, is a primary provider of winter assistance services to the homeless, and has been providing landlord engagement services for the City's encampment rehousing initiative for the last two (2) years with great success. Based

on CRM's expertise, history providing landlord engagement services, and the fact they are the only organization providing those services, it is considered that CRM is uniquely qualified as a sole source provider to administer the landlord engagement program.

The item being submitted for approval today will authorize a renewable sole source Subrecipient Agreement with CRM to serve as the administering agency for the landlord engagement program to expedite the moving of individuals and families out of encampments into permanent housing as part of the City of Oklahoma City's targeted encampment rehousing initiative, for an amount not to exceed \$226,027.

**Cost:**

\$226,027 in Federal Funds. No City match is required for this grant.

**Source of Funds:**

GRANTS MANAGEMENT-DEPT OF HSG & URB DEVEL-RSTR-AMERICAN RESCUE PLAN-HOME-ARP – M-21-MP-40-0203 (1906-2408090-G80383)

**Review:**

Planning Department

**Recommendation:** Resolution be adopted.