



MEMORANDUM

Council Agenda
Item No. IX. BX
8/15/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Assignment and Renewal of Service Agreement with Granicus, LLC, formerly Prime Government Solutions, LLC, to provide an agenda management system and related services, not to exceed \$45,360, September 1, 2023 through August 31, 2024.

Background:

On November 20, 2018 (Item No. VII.AH.), the City Council approved a Service Agreement with Prime Government Solutions, LLC to provide an agenda management system and related services.

On December 3, 2019 (Item No. VII.AO.), the City Council approved Amendment No. 1 to amend the initial term of the Service Agreement with Prime Government Solutions to state that the Initial Term would continue until September 1, 2020, or the anniversary of the first meeting being run in parallel, whichever comes earlier.

On August 18, 2020 (Item No. VII.AX.), the City Council approved Renewal for Service Agreement with Prime Government Solutions to provide an agenda management system and related services for the City of Oklahoma City and its Trusts, September 2, 2020, through September 1, 2021. The renewal extended the time to complete implementation.

On May 25, 2021 (Item NO. VII.BZ.), the City Council approved Amendment No. 2 to expand and amend the related services provided in the Service Agreement, adding an Item Search Module.

On November 23, 2021 (Item No. IX. BO.), the City Council approved Renewal for Service Agreement with Prime Government Solutions to provide an agenda management system and related services for the City of Oklahoma City and its Trusts, September 2, 2021, through September 1, 2022.

On January 17, 2023 (Item No. IX. AJ.), the City Council approved Renewal for Service Agreement with Prime Government Solutions to provide an agenda management system and related services for the City of Oklahoma City and its Trusts, retroactive to September 1, 2022, through August 31, 2023.

Staff has notified the vendor, Granicus, LLC., that the City wishes to renew their service agreement under the same terms and conditions as previously awarded to Prime Government Solutions, LLC. A letter agreeing to the renewal has been received from the vendor.

Estimated Cost:

\$45,360.00

Source of Funds:

OCITY / Information Technology / Information Technology / Departmental Systems / DPS-Electronic Agenda Management (OCITY 250-0460-2501404-52010061)

Review:

Information Technology

Recommendation: Agreement be renewed.