



MEMORANDUM

Council Agenda
Item No. IX. M.
6/20/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal of pricing agreement, Action Appliance Service (R24-C233023), commercial appliances and kitchen equipment repair services, estimated cost \$50,000, July 1, 2023 through June 30, 2024; and
2. Resolution authorizing the open market purchase of related services not available on a pricing agreement (OM24-C233024), estimated cost \$35,000, July 1, 2023 through June 30, 2024.

Background:

This pricing agreement was originally awarded June 21, 2022 (Item No. IX. Q.1&2) for the period ending June 30, 2023. The agreement included two one-year renewal options. This is the first renewal for this commodity. The pricing agreement meets the City's policy on renewal of contracts for goods and services.

Staff requests open market authority for the purchase of commercial appliances and kitchen equipment repair services not available on a pricing agreement (OM24-C233024), estimated cost \$35,000, July 1, 2023 through June 30, 2024. Purchases made with this authority will comply with the City's open market purchasing policies.

(R24-C233023)

Action Appliance Service

Labor Rate - \$80.00 per hour (\$20 per quarter hour after first 30 minutes. Labor is not billed by full hour. Labor is billed in ¼ hour increments only after the initial 30 minutes (included in base service charge) have passed.

Service Calls - \$165.00 (includes trip charge and first 30 minutes of labor)

Repair Parts – 35% discount

Estimated Cost:

| | |
|------------------------|-----------------|
| Pricing Agreement | \$50,000 |
| Open Market Resolution | <u>\$35,000</u> |
| | \$85,000 |

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreement be renewed and Resolution be adopted.