



The City of  
**OKLAHOMA CITY**  
Finance Department

AMENDMENT NO. 1

March 13, 2025

Midwest Veterinary Supply Inc  
21467 Holyoke Ave  
Lakeville, MN 55044

Dear Vendor:

The City of Oklahoma City requests to amend Contract No. R24-C233013 – Kennel Cleaning Disinfectant Services for Development Services. The contract period is due to expire on May 2, 2025 and the City of Oklahoma City Finance Department would like to extend the contract for two months and amend the shipping cost(s) as outlined in Attachment A and maintain the same terms and conditions as previously approved and amended until a new agreement can be negotiated. This amendment will not be effective until after Council approval.

Please indicate your concurrence or non-concurrence by completing the requested information, including signature and return to me. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

This document will be attached to your contract as an amendment.

If you have any questions, please contact me at (405) 297-3960 or joann.daniel@okc.gov.

Thank you,

Joann Daniel  
Senior Buyer

Yes, I agree to the contract amendment per the above mentioned.

No, I do not agree to amend the contract.

Sign Here

x

Signature of Individual

*Callen Sachse*

*Bid and Pricing Specialist*  
Title

Note: If individual signing is not the owner or an officer of the business or corporation a letter of authorization is to be included. For instance, if a Salesman or Manager signs this form, a letter of authorization is to be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

Colleen Sachse

Printed Name of Individual

Midwest Veterinary Supply, Inc. 21407 Hollowell Ave, Lakeville, MN 55044

Company Name and Address (Please Print)

Zip Code

952-894-4350 952-894-5407

Telephone Number and Fax Number

TO BE COMPLETED BY THE NOTARY:

State of \* Minnesota )

County of \* Scott )

SS.

[\*State and County where notarized must be written in.]

Signed and sworn to before me this 20 day of March, 2025 by

Colleen Sachse

[Printed Name of Individual who signed above]

My Commission Number: 1256300100033 My Commission Expires: 1/31/2027

Lauren Freak

Notary Public Printed Name

Lauren Freak

Notary Public Signature



**LAUREN RENEE FREAK**  
**Notary Public - Minnesota**  
**Commission # 1256300100033**  
**My Commission Expires**  
**Jan 31, 2027**



January 23, 2024

To Whom It May Concern:

Colleen Sachse, our Bid & Pricing Specialist, is an authorized Bid and subsequent awarded Bid Contract signer for Midwest Veterinary Supply, Inc.

Sincerely,

Jeff Burkhamer

Jeff Burkhamer (Jan 23, 2024 17:04 CST)

Jeff Burkhamer  
President

7/22/2024

## ATTACHMENT A

City of Oklahoma City

2811 SE 29<sup>th</sup> Street

Oklahoma City, OK 73129

To Whom It May Concern:

This letter is to inform you of a price update for Rescue 55-Gallon Drums. Rescue 55-Gallon Drums will now only be shipped directly from Clipper. Because of this, a shipping fee will be established at each purchase. The below is the shipping cost quotes directly from Clipper:

55-gallon drum with services of lift gate and inside delivery - \$209.26

*\*Please note that these are estimates on freight quotes and are subject to change daily in cost.*

Please let me know if you have any questions.

Lauren Freak

Strategic Accounts Manager

[mvsbids@midwestvet.net](mailto:mvsbids@midwestvet.net)

612-210-1201

**APPROVED** by the Council and **SIGNED** by the Mayor of The City of Oklahoma City this

22ND day of APRIL, 2025.

ATTEST:

Amy K. Simpson  
CITY CLERK



David Holt  
MAYOR

REVIEWED for form and legality.

Jonathan Garcia  
ASSISTANT MUNICIPAL COUNSELOR