

## **RESOLUTION**

**RESOLUTION WAIVING PROFESSIONAL CONSULTANT SELECTION PROCEDURES AND RATIFYING APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AAA CPA LLC, AND APPROVING AMENDMENT NO. 1 FOR CONSULTING SERVICES AND IMPLEMENTATION SERVICES OF NEW GASB PRONOUNCEMENTS, IMPLEMENTATION GUIDES AND OTHER ACCOUNTING AND FINANCIAL REPORTING GUIDANCE, INCREASE OF \$30,000 FOR A TOTAL NOT TO EXCEED \$80,000, THROUGH MAY 31, 2025.**

**WHEREAS**, on December 9, 2024, the City informally reached out to AAA CPA LLC (“AAA”) seeking a Professional Services Agreement to provide consulting services of the City and its Trusts and other accounting and financial reporting guidance; and

**WHEREAS**, AAA submitted a proposal to do the work for an amount estimated not to exceed \$50,000; and

**WHEREAS**, an informal contract was entered into between the Parties pursuant to Section 2-441 of the Oklahoma City Municipal Code, which allows such a contract to be approved by the procurement purchasing agent on the open market upon approval from the City Manager, the Municipal Counselor, and the Finance Director; and

**WHEREAS**, an informal contract was executed by all Parties on December 9, 2024; and

**WHEREAS**, since that date, the City continues to work on the implementation of Oracle, a new financial system, necessitating an increase in the number of hours of consultation needed from AAA; and

**WHEREAS**, the amount now needed to solve the Oracle issues, which are immediate and extremely problematic, are now estimated not exceed \$80,000; and

**WHEREAS**, Finance staff certifies that this is an emergency situation and there is not adequate time to follow the City’s Guidelines and Procedures for Professional Consultant Selection (Request for Proposals); and

**WHEREAS**, during the course of work, City staff and AAA identified the need for additional services for enhanced report content and stakeholder engagement with key stakeholders; and

**WHEREAS**, at the request of City staff, AAA provided a quote for said additional services that are within the scope of work of the original agreement; and

**WHEREAS**, the amount quoted is \$30,000, which would bring the total amount of the contract not to exceed \$80,000; and

**WHEREAS**, this increase exceeds \$50,000 and requires a Resolution by City Council to waive professional consultant selection procedures, and ratify approval of the Professionals Services Agreement with A A A ( **ATTACHMENT “1”**), and approve Amendment No. 1 to said agreement in the amount of \$30,000 (**ATTACHMENT “2”**).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of The City of Oklahoma City that they do hereby:

- 1) Waive the professional consultant selection procedures for the purposes of consulting services to provide consulting services of the City and its Trusts and other accounting and financial reporting guidance, and
- 2) Ratify approval of a Professional Services Agreement with AAA CPA LLC (Attachment 1), and
- 3) Approve Amendment No. 1 to the Professional Services Agreement, increasing the amount from **\$50,000 to \$80,000** and extending the end date to **May 31, 2025** (Attachment 2).

**ADOPTED** by the City Council of the City of Oklahoma City and **SIGNED** by the Mayor  
this 25TH day of FEBRUARY 2025.

**ATTEST:**

Amy K Simpson  
City Clerk



**THE CITY OF OKLAHOMA CITY**

Daryl Holt

**REVIEWED** for form and legality.

Amy Douglas  
Assistant Municipal Counselor