



MEMORANDUM

Council Agenda
Item No. X. L
1/2/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in adopting Resolution appropriating Oklahoma City Water Utilities Trust funds, as such become available, for the fiscal year 2024 equipment replacement; authorizing the General Manager, or designee, to purchase such equipment items from state and other intergovernmental cooperative purchasing contracts that are bid and awarded in a manner consistent with the practices of the Oklahoma City Water Utilities Trust and applicable state law; directing the General Manager, or designee, to prepare and advertise bid specifications and/or requests for proposals for remaining equipment, and present proposed contracts to the Oklahoma City Water Utilities Trust for consideration of award; and authorizing the General Manager, or designee, to declare fiscal year 2024 surplus items that are sold for more than \$25,000 as surplus to the needs of the Oklahoma City Water Utilities Trust, estimated cost \$3,238,576.

Purpose:

To provide funding and approvals for the purchase of fiscal year 2024 utility equipment items.

Background:

The Oklahoma City Water Utilities Trust (OCWUT) annually approves the purchase of capital equipment items to maintain and upgrade the quality of the Utilities Department's fleet.

This year's equipment plan includes \$3,238,576.

Replacement recommendations were jointly developed by the Utilities Department Fleet Services Division and operational personnel to improve reliability and minimize future maintenance costs.

Pursuant to state law, trusts may also make purchases from contracts established by other public agencies, such as The City of Oklahoma City (City), other trusts for which the City is a beneficiary, or the state of Oklahoma. As purchasing efforts proceed, staff may be able to identify other intergovernmental cooperative purchasing contracts that were bid and awarded in a manner consistent with trust and/or state law that could produce added savings. For equipment items that cannot be economically and appropriately obtained from existing contract sources, bid specifications, or requests for proposals are prepared, advertised, and sent to possible providers. Upon review of bids or proposals, recommendations are formulated and presented to Trustees for consideration prior to award.

As new equipment is purchased, OCWUT will surplus and sell the equipment that is being replaced and has exceeded its useful life. Some of the expected surplus equipment may be worth more than \$25,000 and require OCWUT approval to sell. Staff is recommending the General Manager, or designee, be authorized to declare the items that may sell for more than \$25,000 as surplus to the needs of OCWUT to expedite future surplus processes for the fiscal year 2024 replacement plan.

Estimated Cost:

\$3,238,576

Source of Funds:

OCWUT-Water/Sewer Facility Account-OCWUT Water/Sewer Trust Capital-Multiple Programs-FY2024 Equipment-Furn_Equip_Machinery (360-3060/3560-3901600/3801600-06000/07000-WV2024/SV2024-54150001)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in adopting resolution.