



# MEMORANDUM

Council Agenda  
Item No. IX. AU  
2/25/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 2 to Professional Services Agreement with Eide Bailly, LLP for consulting services and implementation services of new Governmental Accounting Standards Board pronouncements, implementation guides and other financial reporting guidance, increase of \$75,000 to a total not to exceed \$275,000, through May 31, 2025.

### **Background:**

On December 1, 2023, the City informally reached out to several Accounting Firms seeking a Professional Services Agreement to provide consulting services and implementation services of new GASB pronouncements, implementation guides and other accounting and financial reporting guidance.

Eide Bailly submitted a proposal to do the work for an amount estimated not to exceed \$25,000. An informal contract was entered into between the Parties pursuant to Section 2-441 of the Oklahoma City Municipal Code, which allows such a contract to be approved by the procurement purchasing agent on the open market upon approval from the City Manager, the Municipal Counselor, and the Finance Director. An informal contract was executed by all Parties on June 1, 2024.

Since that date, the City implemented Oracle, a new financial system, necessitating an increase in the number of hours of consultation needed from Eide Bailly. On September 24, 2024 (Item No. IX.AX.), City Council approved a resolution which (1) ratified the staff-approved June 1, 2024 Agreement, (2) waived professional consultant selection procedures, and (3) approved Amendment No. 1 to the June 1, 2024 Agreement to increase the contract from \$25,000 to \$200,000.

Problems remain with the Oracle implementation and the amount now needed to solve the Oracle issues, which are immediate and extremely problematic, are now estimated to not exceed a total of \$275,000 (a \$75,000 increase from Amendment No. 1). Finance staff certifies that this is an emergency situation and there is not adequate time to follow the City's Guidelines and Procedures for Professional Consultant Selection (Request for Proposals).

### **Cost:**

\$275,000 (not to exceed)

**Source of Funds:**

General Operations – OCITY – Financial Reporting – Independent Audit  
(1001-2800301-52040007) \$200,000

Capital Improvement – OCITY – CIP Finance – Consulting Service - PeopleSoft Replacement  
Support (1611-2803900-52040022-C10421) \$75,000

**Review:**

Finance Department

**Recommendation:** Amendment be approved.