



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

**Amendment No. 1**  
**Extension for R24-C228028**

July 10, 2024

CL Boyd Company, Inc.  
4420 West Reno Ave  
Oklahoma City, OK 73107

Dear Vendor:

The City of Oklahoma City requests to extend Contract No. **R24-C228028 for Lease and Maintenance of four John Deer, 672G AWD motor graders** for the term from **July 1, 2024 through February 28, 2025**, under the same terms, conditions, and provisions.

Please indicate your concurrence or non-concurrence by completing the requested information, including signature and return it to me. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document. This document will be attached to your contract as an amendment.

If you have any questions, please contact me at (405) 297-3172 or [jennifer.swann@okc.gov](mailto:jennifer.swann@okc.gov).

Thank you,

*Jennifer Swann*  
Jennifer Swann  
Senior Buyer

☒ Yes, I agree to the contract amendment per the above mentioned.

☐ No, I do not agree to amend the contract.

Sign Here

x

Signature of Individual

*Director, Sales*  
Title

Note: If individual signing is not the owner or an officer of the business or corporation a letter of authorization is to be included. For instance, if a Salesperson or Manager signs this form, a letter of authorization is to be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

Bruce Mason

Printed Name of Individual

CL Boyd Company, Inc. 4220 West Reno Ave 73107

Company Name and Address (Please Print)

Zip Code

(405) 945-8517 (405) 945-8569

Telephone Number and Fax Number

TO BE COMPLETED BY THE NOTARY:

State of \* Oklahoma )

County of \* Oklahoma )

[\*State and County where notarized must be written in.]

SS.



Signed and sworn to before me this 10 day of July, 2024 by

Bruce Mason

[Printed Name of Individual who signed above]

My Commission Number: 18009886 My Commission Expires: 10/01/2026

Caleb McKee

Notary Public Printed Name

Caleb McKee

Notary Public Signature

# LETTER OF AUTHORIZATION

THIS LETTER OF AUTHORIZATION MUST BE COMPLETED IF THE ATTACHED  
LEGALLY BINDING DOCUMENT WAS NOT SIGNED BY THE STATUTORILY  
AUTHORIZED OFFICER ON BEHALF OF THE CONTRACTING ENTITY.

City of Oklahoma City or related Public Trust:

This letter authorizes Bruce Mason to  
(PRINTED NAME OF AUTHORIZED AGENT)

sign the attached legally binding document on behalf of CL Boyd Company, Inc.  
(CONTRACTING ENTITY)

Sincerely,

  
Signature of Authorizing Officer

Executive Vice President  
Printed Title

06/18/2024  
Date

James R. Meisner  
Printed Name of Authorizing Officer

jmeisner@clboyd.com  
Email Address of Authorizing Officer

**NOTE: If the Contracting Entity is a(n):**

<b>Corporation</b>	The authorizing officer <b>must</b> be: <b>President, Vice-President, Chairperson, or Vice-Chairperson</b>
<b>LLC</b>	The authorizing officer <b>must</b> be: <b>Manager, Managing Member, President, or Vice-President</b>
<b>Partnership</b>	The authorizing officer <b>must</b> be: <b>General Partner</b>
<b>Joint Venture</b>	The authorizing officer <b>must</b> be: <b>An Authorized Officer of Each of the Ventures</b>

APPROVED by Council and signed by the Mayor of the City of Oklahoma City this 27TH  
day of AUGUST, 2024.

ATTEST:

Amy K Simpson  
CITY CLERK



David Holt  
MAYOR

REVIEWED for form and legality.

Craig Keith  
ASSISTANT MUNICIPAL COUNSELOR