



# MEMORANDUM

Council Agenda  
Item No. IX. H  
6/3/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 2 of pricing agreements, Harvey Sales (C248022), Oklahoma Restaurant Supply (C248023) and Oswalt Restaurant Supply (C248024), commercial kitchen equipment, appliances, and smallwares, estimated cost \$300,000, July 1, 2025 through June 30, 2026; and
2. Resolution authorizing the open market purchase of related items not available on a pricing agreement (COKC01780), estimated cost \$50,000, July 1, 2025 through June 30, 2026.

### **Background:**

The pricing agreements were originally awarded June 20, 2023 (Item No. IX.X) for the period ended June 30, 2024. The agreements were renewed on July 16, 2024 (Item No. IX.F.) for the period ending June 30, 2025. The pricing agreements include two one-year renewal options. This is the second renewal for these agreements.

The pricing agreements meet the City's policy on renewal of contracts for goods and services. Staff has notified the vendors that the City wishes to renew the agreements under the same terms and conditions, including price, as previously approved. Letters agreeing to the renewal have been received from the vendors.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Staff also requests open market authority for the purchase of commercial kitchen equipment, appliances, and small wares not available on a pricing agreement (COKC01780), estimated cost \$50,000, July 1, 2025 through June 30, 2026. Purchases made with this authority will comply with the City's open market purchasing policies.

### **Pricing Agreements:**

(C248022)

Harvey Sales

All items as bid.

Catalog/Website 10% - 35% Discount

<https://harveysales.com/catalog/>

(C248023)

Oklahoma Restaurant Supply

All items as bid. Catalog - True Refrigeration - 70% off list

(C248024)

Oswalt Restaurant Supply

All items as bid.

Website - 8% Discount - <https://www.oswalt.biz/>

Special Orders - factory net pricing plus 10%

**Estimated Cost:**

Pricing Agreements       \$ 300,000

Open Market Resolution   \$ 50,000

Total                       \$ 350,000

**Source of Funds:**

Various funds and accounts

**Recommendation:**   Agreements be renewed and Resolution adopted.