



MEMORANDUM

Council Agenda
Item No. X. E
4/22/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in approving the Professional Services Agreement with ESMA Janitorial Services, LLC (OCWUT00100), for the effective removal of trash, debris, brush and overgrowth on public property, and for requested graffiti abatement, not to exceed \$186,900, April 8, 2025 through April 7, 2026.

Background:

On August 13, 2024, the City Council (Item No. IX. BC) approved Amendment No. 5 and Restated Agreement with the Oklahoma City Water Utilities Trust (OCWUT) and Oklahoma County (OCWUT00052) for the effective removal of trash, debris, brush, and overgrowth on public property, and for graffiti abatement within areas of Oklahoma City located within Oklahoma County.

OCWUT has agreed to administer this agreement on behalf of The City of Oklahoma City (City) retroactively from July 1, 2024, and the City will transfer funds to OCWUT for the removal of trash, debris, and overgrowth on public property, graffiti, and related ancillary services, per the Amendment No. 1 and Restated Memorandum of Understanding approved on April 22, 2025.

The need exists for similar services to supplement services provided by Oklahoma County.

The specifications for supplemental services were advertised in the Journal Record and posted in the electronic bidding system. Forty-five potential proposers viewed the bid with two submitting proposals. Each proposal was evaluated based on the award methodology set forth in the technical specifications.

Specifications Advertised:

October 9, 2024, and October 16, 2024

Proposals Received:

November 6, 2024

Professional Services Agreement:

OCWUT00100

ESMA Janitorial Services, LLC

Professional Services as proposed.

Estimated Annual Cost:

Not to exceed \$186,900

Source of Funds:

General Operations-UASN-OCITY-Planning Executive Leadership-Transfer To OCWUT (1001-2400101-59010176)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in approving Professional Services Agreement.