



MEMORANDUM

Council Agenda
Item No. IX. AA
3/12/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Second Amendment to the Housing Assistance Grant for Victims of Human Trafficking Program Agreement with Upward Transitions, Inc., to move \$29,000 from the Short-term Housing Assistance budget line item to the Services – Housing Navigator budget line item.

Background:

On March 30, 2021 (Item No. VII AL) City Council approved a Program Agreement, funded by the United States Department of Justice's Housing Assistance Grant, for Victims of Human Trafficking, with Upward Transitions, Inc. On June 6, 2023, City Council approved a First Amendment of the Agreement to extend the end date by 12 months, to April 30, 2024. (Item No. IX.AG).

The initial Agreement allocated funds from the Housing Assistance grant to cover the salary and benefits of a Housing Navigator, to assist victims of human trafficking in need to find housing. However, the budgeted amount only covered the cost of this position through September 2023. As there are unused funds remaining in the Short-term Housing Assistance category, Upward Transitions has requested to transfer funds from the Short-term Housing Assistance budget line item to the Services – Housing Navigator budget line item, to cover the salary and benefits costs of this much needed position.

Cost:

There are no additional costs related to this amendment.

Source of Funds:

Grants Management – Dept of Justice – RSTR – DOJ Human Trafficking Victims – 2020-VTBX-0640 (019-6160-2409910-G91004)

Review:

Planning

Recommendation: Amendment be approved.