



The City of  
**OKLAHOMA CITY**  
UTILITIES DEPARTMENT

**APPROVED** BY THE OKLAHOMA CITY

WATER UTILITIES TRUST

AT THEIR MEETING August 2<sup>nd</sup> 22

May 13, 2022

Cascade Engineering, Inc.  
4950 37<sup>th</sup> Street SE  
Grand Rapids, MI 49512

Dear Vendor:

The Oklahoma City Water Utilities Trust (OCWUT) and Cascade Engineering, Inc., the contracting vendor have the option of renewing Contract/Professional Services Agreement No. R23-C199007 for big blue refuse and green recycle carts for the term of September 1, 2022 through August 31, 2023, under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **June 1, 2022**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

**YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL.** Should the City of Oklahoma City decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-2746 or email: Stephen M. Krausnick@okc.gov

Thank you,

Stephen M. Krausnick  
Contracts Administration Section  
Utilities Department

☒ **Yes, I would like to renew  
per the above mentioned.**  
☐ **No, I do not wish to renew.**

[CITY USE ONLY]

☐ **The City of Oklahoma City  
chooses not to renew the  
above contract/pricing  
agreement.**

Scott Downer  
Director, Sales - Cascade Cart Solutions

**PRINTED NAME/TITLE**

**AUTHORIZED SIGNATURE**

Cascade Engineering, Inc.

**COMPANY NAME**

3400 Innovation Court SE

**STREET ADDRESS**

Grand Rapids, MI 49512

**CITY, STATE AND ZIP CODE**

(616)-974-4897

**BUSINESS TELEPHONE**

(616)-975-4902

**FAX NUMBER**

scott.downer@cascadeng.com

**CONTACT/E-MAIL**



<u>Name</u>	<u>Title</u>
Fred P. Keller	Founder & Chair
Christina Keller	Chief Executive Officer
Gregory Bylsma	President
Kenyatta Brame	Executive Vice President, Chief Administrative Officer & Secretary
Janice Oshinski	Chief Financial Officer
Mike Jorritsma	Vice President, Finance
Zsolt Szincsak	Global Vice President, Automotive
Steve Bushong	Vice President, Operations
DiAnna Stephens	Vice President, Legal and DBS Systems & Assistant Secretary
Joseph P. Maier	Treasurer & Corporate Controller
Rich Brouckaert	Director of Sales, Automotive & Power Sports
Scott Downer	Director of Sales, Cascade Cart Solutions
Carl Miller	Sr. Director, Supply Chain Management
Paul Rugg	Director, Maintenance and Process Engineering
Jeff Yost	Director, Operations

3400 Innovation Court SE, Grand Rapids, MI 49512 • Phone: 616.975.4800 • Fax: 616.254.4174 • [www.cascadeng.com](http://www.cascadeng.com) • [info@cascadeng.com](mailto:info@cascadeng.com)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hylant - Grand Rapids 85 Campau Ave. NW, Ste 100 Grand Rapids MI 49503	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> 616-855-7900 <b>E-MAIL ADDRESS:</b> GRCerts@hylant.com	<b>FAX (A/C. No):</b> 616-855-7910
<b>INSURED</b> CASCENG-01 Cascade Engineering, Inc. 3400 Innovation Ct SE Grand Rapids, MI 49512	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Charter Oak Fire Insurance Co <b>INSURER B:</b> Travelers Indemnity Co of CT <b>INSURER C:</b> Travelers Casualty & Surety Co <b>INSURER D:</b> Midwest Employers Casualty Co <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 25615 25682 19038 23612  

**COVERAGES****CERTIFICATE NUMBER:** 2138230583**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> contractual liab GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		6301L314913	9/1/2021	9/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		8105N507232	9/1/2021	9/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	UB5N458024 EWC008548 (MI)	9/1/2021 9/1/2021	9/1/2022 9/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

The City of Oklahoma City  
and the Oklahoma City Water Utilities Trust  
420 W. Main St, Suite 500  
Oklahoma City OK 73102

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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