



MEMORANDUM

Council Agenda
Item No. IX. X
6/20/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Pricing agreement awards and approvals, Pueblo Hotel Supply dba Grady's (C248021), Harvey Sales (C248022), Oklahoma Restaurant Supply (C248023) and Oswalt Restaurant Supply (C248024), commercial kitchen equipment, appliances, and smallwares, estimated cost \$300,000, July 1, 2023 through June 30, 2024; and
2. Resolution authorizing the open market purchase of related items not available on a pricing agreement (OM24-C248222), estimated cost \$50,000, July 1, 2023 through June 30, 2024.

Specifications Advertised:

April 12, 2023

Bids Received:

May 3, 2023

Bids:

(C248021)

Pueblo Hotel Supply dba Grady's

All items as bid.

Catalog/Website Discount 30%

[Grady's Equipment Catalog by MARY - Flipsnack](#)

(C248022)

Harvey Sales

All items as bid.

Catalog/Website Discount 10% - 35% Discount

<https://harveysales.com/catalog/>

(C248023)

Oklahoma Restaurant Supply

All items as bid.

Catalog - True Refrigeration - 70% off list

Southbend - 62% off list

Ice-O-Matic - 59% off list

Discount from sales floor pricing - 10%

(C248024)

Oswalt Restaurant Supply

All items as bid.

Website - 8% Discount - <https://www.oswalt.biz/>

Special Orders - factory net pricing plus 10%

Bidding Information:

The current pricing agreements for commercial kitchen equipment, appliances, and smallware's will expire on June 30, 2023.

The City and Trusts have a continuing need to purchase and install commercial kitchen equipment, appliances, and smallwares for various departments. Installation, delivery, and set-up is included in the bid price, except where noted in the Agreement.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty-nine potential bidders viewed the specifications with four bids submitted. Staff is recommending a multiple award to all vendors to ensure adequate coverage for this commodity.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. All purchases are subject to future appropriations and the availability of funds.

Staff requests open market authority for the purchase of commercial kitchen equipment, appliances, and smallwares items not available on a pricing agreement (OM24-C248222), estimated cost \$50,000, July 1, 2023 through June 30, 2024. Purchases made with this authority will comply with the City's open market procedures.

Estimated Cost:

Pricing Agreement(s)	\$300,000
Open Market Resolution	<u>\$ 50,000</u>
Total	\$350,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreements be awarded and approved and Resolution be adopted.