



MEMORANDUM

Council Agenda
Item No. IX. L
04/22/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 1 of pricing agreement, Midwest Veterinary Supply, Inc. (R25-C233013), kennel cleaning disinfectant, extending the term through July 2, 2025, or until a new pricing agreement is awarded and approved.

Purpose:

To continue the pricing agreement with Midwest Veterinary Supply, Inc. to provide Rescue Concentrate or equal kennel cleaning disinfectant for the Development Services Department through July 2, 2025 or until a new agreement is approved. Some of the facility kennels require Rescue Concentrate or equal cleaning disinfectant to avoid damages to the kennel and to maintain the kennel warranty.

This amendment will assist staff with the additional time needed to advertise a new solicitation for this commodity, evaluate submitted bids, and award a new agreement(s).

Background:

On April 26, 2022 (Item No. IX.H.), the City Council approved an agreement for the period ended May 2, 2023. The agreement included two one-year renewal options. On April 25, 2023 (Item No. IX.E.), the agreement was renewed for the period ended May 2, 2024. On April 23, 2024 (Item No. IX.G.) the agreement was renewed for the period ending May 2, 2025.

An extension of the final renewal term is required at this time, as the department initially anticipated acquiring the product through an alternative contract at the end of the current term. However, it was later confirmed that the alternative contract does not include the specific solution necessary to maintain the warranty. Staff notified the vendor that the City wishes to amend the agreement through July 2, 2025, or until a new agreement is approved, under the same terms and conditions as previously approved. A letter agreeing to the amendment has been received from the vendor, with a request for a price increase for shipping charges. Staff reviewed the increase and believe it to be fair and in line with market and industry conditions. Staff is recommending the amendment be approved.

Pricing Agreement:

(R25-C233013)

Midwest Veterinary Supply, Inc.

Rescue Concentrate Surface Cleaner – 55-gallon drum - \$1,678.92, plus shipping

Estimated Cost:

\$125,000

Source of Funds:

Various funds and accounts

Review:
Finance Department

Recommendation: Amendment be approved