



MEMORANDUM

Council Agenda
Item No. IX. AU
6/4/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 1 and Renewal No. 1 of Joint Professional Services Agreement with the Oklahoma City Water Utilities Trust and the Center for Employment Opportunities, Inc. (SS24-C249002), to provide two Employment Opportunities, Inc. work crews, estimated annual cost \$420,000, July 1, 2024 through June 30, 2025.

Purpose:

To amend and renew the Joint Professional Services Agreement for work crews to pick up litter for the Utilities Department Solid Waste Division and perform channel cleaning, mowing, and grounds maintenance for the Public Works Department.

Background:

The Center for Employment Opportunities, Inc. (CEO) offers employment training opportunities to residents of Oklahoma City with criminal justice histories who face strong barriers in entering the workforce and receive quality work crew services, as well as performing a range of tasks.

CEO has offered comprehensive employment services for people with criminal convictions, including immediate paid transitional work, job development, and employment retention services, since 1996 and in Oklahoma since 2011.

CEO offers paid transitional work to its participants through operating work crews of five to seven people that provide indoor and outdoor maintenance, cleaning, beautification, and grounds keeping services to state and municipal agencies, and a variety of public and private corporations.

The current agreement expires June 30, 2024. The current rate is \$715 per day for one crew, inclusive of wages for participants; supervision; personal safety equipment including steel toed boots, work goggles, reflective vests, among other items; transportation; workers compensation and indemnification; payroll processing, and other associated costs.

The Public Works Department will have one crew that performs channel cleaning, mowing, and grounds maintenance.

The Utilities Department Solid Waste Division will have another crew picking up litter.

Staff notified CEO that the Oklahoma City Water Utilities Trust wishes to renew the contract under the same terms and conditions, including price, for an additional one-year term. A letter agreeing to renew the Joint Professional Services Agreement has been received from CEO with the provision that prices will be adjusted due to higher operational costs. This is the only increase the vendor has asked for since July 1, 2021.

Staff recommends renewal of the Joint Professional Services Agreement with CEO at the new daily crew rate of \$750 which is approximately a five percent increase.

Pricing Agreement:

(SS24-C249002)

Center for Employment Opportunities, Inc.

Estimated Annual Cost:

\$420,000

Source of Funds:

Drainage City Operations-OCITY-Drainage-Channel Cleaning-Maintenance Services Contract (1741-3300303-12663-52010007)

OCWUT-SWMGT Operations Fund-Litter-Professional Services-Other (6375-3701100-W8060-52040046)

Review:

Utilities Department

Recommendation: Amendment be approved, and Joint Professional Services Agreement be renewed.