



# MEMORANDUM

Council Agenda  
Item No. IX. AY  
7/30/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Revocable Permit with Harlow, LLC, the Oklahoma City Public Property Authority and the Oklahoma Industries Authority, Metro-Concourse Improvements, 100 Park Avenue and 101 North Broadway Avenue. Ward 6.

**Location:**

100 Park Avenue and 101 North Broadway Avenue in Oklahoma City, Oklahoma

**Background:**

An underground concourse known as the Metro-Conncourse, constructed by the Oklahoma Industries Authority (OIA), exists within public street rights-of-way and dedicated public streets, as well as private property. OIA and the Oklahoma City Public Property Authority (OCPPA) have entered into a lease agreement for the Metro-Conncourse, whereby OCPPA agreed to operate, maintain and improve the Metro-Conncourse through a contract with Downtown Oklahoma City, Inc. (DOKC). The City regulates the use of the public rights-of-way and public streets and may grant permission for reasonable use of these areas.

A property owner, Harlow, LLC, proposes to modify and maintain a portion of the Metro-Conncourse as part of a renovation project currently underway at 100 Park Avenue and 101 N. Broadway Avenue. The Revocable Permit outlines the terms providing the Harlow, LLC access and authority to construct approved modifications to the Metro-Conncourse.

**Review:**

Finance

**Recommendation:** Revocable Permit be approved.