



MEMORANDUM

Council Agenda
Item No. X. B
1/30/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Concurrence with the Oklahoma City Water Utilities Trust in approving an extension of a Professional Services Agreement, Haynes Equipment Company, LLC (R21-C139011), to provide immediate telemetry and supervisory control improvements and ongoing support services, estimated cost \$300,000, retroactive to January 1, 2024 through June 30, 2024; approving Letter of Credit; and
2. Concurrence with the Oklahoma City Water Utilities Trust in approving the Request for Proposals to be advertised, (RFP OCWUT 13-24) Telemetry, SCADA Equipment, and Support Services.

Purpose:

To extend the current agreement and solicit proposals from qualified firms to provide Telemetry, SCADA Equipment, and Support Services for the Utilities Department.

Background:

Services are needed to maintain the Oklahoma City Water Utilities Trust (OCWUT) telemetry and SCADA control equipment. It is vital to extend the current contract to facilitate services until a new agreement can be awarded.

The City of Oklahoma City is looking for a contractor with properly trained and certified professionals for the OCWUT telemetry, SCADA control system, and equipment, and to repair/replace units and parts, repair services, and factory service telemetry items, and the planning, implementation, maintenance, and support of telemetry and SCADA devices.

Proposal Receipt Date:

February 28, 2024 at 4:00:00 p.m.

Source of Funds:

OCWUT-Water O&M Cash Account-Water Trust Operations-Water Treatment Administration-Services/Supplies (360-3020-3901100-06600-52000001/53000001)

OCWUT-Water O&M Cash Account-Water Trust Operations-Booster Station General-Services/Supplies (360-3020-3901100-06300-52000001/53000001)

OCWUT-Wastewater O&M Cash Account-Wastewater Trust Operations-Lift Stations General-Services/Supplies (360-3520-3801100-07300-52000001/53000001)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in extending the agreement, approving the Request for Proposals, and authorizing the Secretary to advertise.