



MEMORANDUM

Council Agenda
Item No. IX. BV
4/8/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

First Renewal of Landscape Improvement and Maintenance Agreement with Historical Preservation, Inc., for Alice Harn Park, 926 NW 15th Street; Florence Park, 820 NW 15th Street; O'Neil Park, 725 NW 13th Street; and certain medians on NW 14th Street, North Shartel Avenue, North Robinson Avenue, and Classen Boulevard, not to exceed \$2,499, retroactive to March 31, 2025 through March 31, 2026. Ward 6.

Location:

Alice Harn Park, 926 NW 15th Street; Florence Park, 820 NW 15th Street; O'Neil Park, 725 NW 13th Street; and certain medians on NW 14th Street, North Shartel Avenue, North Robinson Avenue, and Classen Boulevard

Background:

For many years, Historical Preservation, Inc. ("Group") has partnered with The City of Oklahoma City ("City") to provide the services described above. On February 11, 2025, the City and Group entered into the current Landscape Improvement and Maintenance Agreement ("Agreement").

The Agreement was retroactively effective from March 31, 2024 through March 30, 2025. Under the Agreement, Group is authorized to perform landscape maintenance and to provide, install, and maintain certain improvements at the locations. Group must submit plans and specifications to the City's authorized agents for proposed improvements. It must also comply with City codes, obtain necessary permits, and provide required insurance and indemnification. The City will reimburse Group up to \$2,499 annually to partially defray Group's landscape maintenance costs for the improvements. Either party may terminate the Agreement without cause upon 60 calendar days' notice. It may also be terminated for cause under certain circumstances.

Upon mutual consent, the Agreement may be renewed for five additional, one-year terms, for a maximum of six years. The City and Group wish to enter into this first renewal of the Agreement ("1st Renewal") for the purposes described above.

The 1st Renewal will be retroactively effective from March 31, 2025, through March 31, 2026. All other terms and conditions of the Agreement shall remain in full force and effect during the 1st Renewal.

Cost:

Not to exceed \$2,499 annually

Source of Funds:

General Operations – UNASN > OCITY > 100X > Unassigned > G > Canal/Field Horticulture-Miscellaneous > Miscellaneous Service Contracts (1001 - 5500413 – 52010028)

Review:

Parks and Recreation

Recommendation: Renewal be approved.