



OKLAHOMA CITY
COMMUNITY FOUNDATION

1000 N Broadway Avenue, Oklahoma City, OK 73102 • 405/235-5603 • www.occf.org

Distribution Agreement

This agreement is between the **Oklahoma City Community Foundation (OCCF)** and **The City of Oklahoma City (City)**, for the benefit of the **Will Rogers Gardens Arboretum**.

The purpose of this agreement is to distribute annual endowment funds at OCCF for the benefit of the **Will Rogers Garden Arboretum**.

The funding is part of the permanent endowment at OCCF with the purpose of supporting the operating needs of the Will Rogers Gardens Arboretum.

The primary organizational contact for this agreement for City shall be the **Oklahoma City Parks and Recreation Director or designee**. Any written notices sent pursuant to this agreement shall be sent to okcparks@okc.gov.

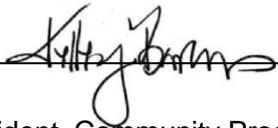
The primary organizational contact for this agreement for OCCF shall be the **Parks Program Manager**. Any written notices sent pursuant to this agreement shall be sent to parks@occf.org.

The initial distribution of funds shall be **\$66,742.00**, with subsequent annual funding amounts estimated to be \$10,000 per year.

Additional contributions to this fund can be made at any time in any amount and are subject to this fund agreement. Contributions may be received from individuals or other organizations.

This fund shall be governed by the following policies:

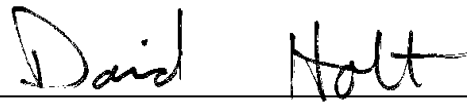
1. Use of Funds – OKC Parks shall submit an Annual Report in June that includes an explanation of how the funds have been spent. This includes a list of projects completed along with an abbreviated expenditure sheet.
2. OKC Parks will attempt to keep OCCF informed of any substantial changes to the funded projects or any activities or events that may be of interest.
3. OKC Parks must notify OCCF as soon as reasonably practicable of any change in the ability to expend the funds as specified in the agreement.
4. OKC Parks will return to OCCF any unexpended funds not used for the purposes specified herein within three (3) years of distribution.
5. Should the Will Rogers Gardens Arboretum cease operations; the annual distribution shall support a similar need within Will Rogers Gardens as indicated by OKC Parks.



Vice President, Community Programs

December 12, 2023

Date: _____



City of Oklahoma City Representative

1-16-2024

Date: _____

December 11, 2023