



MEMORANDUM

OCPPA Agenda
Item No. PPA. E
8/13/2024

The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Resolution approving the transfer of \$100,000 of the Oklahoma City golf system operating reserve fund to the Earlywine golf course operating fund to assist with miscellaneous operating expenses that were not included in the construction of the new clubhouse.

Purpose:

To assist Earlywine Golf Course with funding miscellaneous operating expenses that were not included in the construction of the new clubhouse.

Background:

The new Earlywine Clubhouse has been completed and a ribbon cutting ceremony was held on July 10, 2024. During construction, several items were identified that are critical for the day-to-day operations of the new clubhouse and to ensure positive customer satisfaction. These items were not part of the clubhouse construction as they relate to operations of a golf course and are listed in Attachment A.

Earlywine Golf Course has also had to close its driving range and operate at approximately 50% of golf capacity over the past few months due to construction. Due to revenues being negatively impacted by this and the added expenses to cover needed items, staff is recommending that \$100,000 of operating reserve funds be transferred to the Earlywine operating fund.

The Oklahoma City golf system established an operating reserve fund to help the golf courses when unexpected operating situations and expenses occur. The Golf Commission approved this recommendation to the OCPPA on June 6, 2024.

Source of Funds:

Golf Reserve Fund/OCPPA – Golf Course Miscellaneous – Transfer
(4095 – 4000501 – 59010016)

Review:

Parks and Recreation Department

Recommendation: Resolution be adopted.