



MEMORANDUM

Council Agenda
Item No. IX. E
9/10/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Pricing agreement awards and approvals, Crawford Electric (COKC00732), Hunzicker Brothers (COKC00733), Locke Supply Co. (COKC00734) and Rexel USA (COKC00735), electrical supplies, small unit air conditioners, fans and heaters, estimated cost \$230,000, September 14, 2024 through September 13, 2025.

Purpose:

To purchase of electrical supplies, small unit air conditioners, fans, and heaters for various City Departments and Trusts. These agreements have two annual renewal options.

Specification Advertised:

July 10, 2024

Bids Received:

July 31, 2024

Bid(s):

(COKC00732)

Crawford Electric

All items as bid.

(COKC00733)

Hunzicker Brothers

All items as bid.

(COKC00734)

Locke Supply Co.

All items as bid.

(COKC00735)

Rexel USA

All items as bid.

Bidding Information:

The current pricing agreements for electrical supplies, small unit air conditioners, fans and heaters will expire on September 13, 2024.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty-three potential bidders viewed the specifications, with four bids submitted.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Staff is recommending award to all bidders to ensure adequate coverage for this commodity. When products are offered by more than one vendor, Departments will be required to obtain three price quotes for purchases exceeding \$5,000 to ensure the greatest cost savings is provided to City Departments and Trusts.

Estimated Cost:

\$230,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreements be awarded and approved.