



# MEMORANDUM

Council Agenda  
Item No. IX. V  
5/21/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Ordinance to be introduced and set for final hearing July 2, 2024 (CE-1120) closing a portion of the east-west alley within Block 5 of the Iowa Addition, east of South High Avenue and north of SE 15th Street. Ward 7.
2. Resolution establishing a date for enactment of said Ordinance and determining those entitled to notice.

**Applicant:**

Shzam Cheema,  
James D. Smith, Jr. & Rebecca S. Smith, Revocable Living Trust  
Chad Brinson, 3-D Conservation Group, LLC

**Purpose:**

The purpose of this request is to consolidate the property abutting the alley to facilitate commercial development.

**Previous Action:**

On March 28, 2024, the Planning Commission recommended approval of the application subject to the Summary of Technical Evaluation contained in the Planning Commission staff report, as follows. The applicant has agreed with this condition. The survey has been received.

**Technical Evaluation:**

1. Prior to City Council consideration, applicant must provide a topographic survey showing the location of all utilities, with dimensions, within the proposed closure area.

**Revenue:**

An application fee of \$1500 was deposited in General Operations – Charges – Planning Fees (1001-42100003).

**Review:**

Planning Department

**Recommendation:** Ordinance be introduced and set for final hearing, resolution establishing the enactment date be adopted, and appropriate notice be published and mailed.