



MEMORANDUM

Council Agenda
Item No. IX. C
1/2/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal of pricing agreements, Fuzzell's Business Equipment (R24-C221067), Inland Associates, Inc. (R24-C221068), Pacific East Industries (R24-C221069), RK Black, Inc. (R24-C221070) and Standley Systems (R24-C221071), office printers, scanners, multi-function devices, and related supplies and services, estimated cost \$650,000, January 15, 2024 through January 14, 2025; and
2. Resolution authorizing the open market purchase of related supplies and services not available on a pricing agreement (OM24-C221072), estimated cost \$100,000, January 15, 2024 through January 14, 2025.

Background:

These pricing agreements were originally awarded January 4, 2022 (Item No. IX.C.1&2) for the period ended January 14, 2023. These agreements were renewed January 3, 2023 (Item No. IX.B.1&2) for the period ending January 14, 2024. The pricing agreements include two one-year renewal options. This is the second renewal for these pricing agreements.

The pricing agreements meet the City's policy on renewal of pricing agreements for goods and services. Staff has notified the vendors that the City wishes to renew the pricing agreements under the same terms and conditions, including price, as previously awarded. Letters agreeing to the renewal have been received from all vendors.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Pricing Agreements:

(R24-C221067)

Fuzzell's Business Equipment

All items as bid.

(R24-C221068)

Inland Associates, Inc.

All items as bid.

(R24-C221069)

Pacific East Industries

All items as bid.

(R24-C221070)
RK Black, Inc.
All items as bid.

(R24-C221071)
Standley Systems
All items as bid.

Estimated Cost:

Pricing Agreements	\$650,000
Open Market Resolution	<u>\$100,000</u>
Total	\$750,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreements be renewed and Resolution be adopted.