



MEMORANDUM

Council Agenda
Item No. IX. AH
5/23/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

First Amendment to Professional Services Agreement with The Britton Business District, Inc. to provide cultural and economic development services within the municipal boundaries of Oklahoma City in the area of West Britton Road from I-235 on the east to Hefner Parkway on the west, between West Hefner Road and West Wilshire Avenue; commonly referred to as The Britton District, decrease of \$8,000. Wards 2 and 7.

Location:

Within the municipal boundaries of Oklahoma City in the area of W. Britton Road from I-235 on the east to Hefner Parkway on the west, and between W. Hefner Road and W. Wilshire Avenue.

Purpose:

The Amendment will reduce the amount of the current Agreement with Britton District and disencumber funds for re-allocation in the City's Commercial District Revitalization Program. The Agreement requires Britton District to provide funds for 35 percent of the expenses incurred under the Agreement.

Background:

Britton District entered into a Professional Services Agreement with the City of Oklahoma City on July 19, 2022 (Item No. IX.T) to be effective through June 30, 2023.

Due to unforeseen changes within the organization's staff resources as well as in the schedule for planned district improvement projects this year, the City and Britton District desire to reduce the contract amount from \$25,000 to \$17,000.

Cost:

Original Agreement Amount:	\$25,000
First Amendment:	<u>\$(8,000)</u>
Total Revised Agreement Cost:	\$17,000

Source of Funds:

General Fund – General Operations – Planning Urban Redevelopment – Economic Development (001-0001-2400308-52550589)

Review:

Planning Department

Recommendation: Amendment be approved.