



Current Date 07/19/2023

Applications are processed in the order received - preference given to long standing events.

Event Name Art Fusion Fest

Expected Attendance 1,000-3,000

Event Coordinator Stephanie Heller

Email Address hellermgllc@gmail.com

Mailing Address 2624 NW 14th St

Phone 405-740-2161 Fax _____

Event Address/Location 9 NW 9th St. Oklahoma City, OK 73102

Event Start Day/Date 10/21/2023 Event Start Time 8:00am

Event End Day/Date 10/22/2023 Event End Time 10:00pm

Set-up Day/Date 10/21/2023 Start Time 8:00am End Time 12:00am

Tear-down Day/Date 10/22/2023 Start Time 8:00am End Time 10:00pm

Street Closure Times (if applicable)

Closure Day/Date 10/21/23 Time 11:00am

Reopening Day/Date 10/22/23 Time 10:00pm

Event description (activities, exact location, etc.). Please also submit an event site map.

Art Fusion Fest is an all ages event hosted in the parking lot of Iguana Grill.

There will be a stage with 12-15 bands playing throughout the weekend
along with vendors in the gravel lot located on the south side of 9th street.

The west side of the parking lot will consist of a beer garden provided by
COOP ale. Our applications for vendors will open on Aug. 1st, but they
will be local artists selling their work and we have room for 20-25 vendors.

Is this an annual event? Yes If yes, how many years? 1st

How many vendors will sell items at your event (retail, food, beverages, etc.)?

☐ None ☐ 1 ☐ 2-10 ☒ 11-25 ☐ 26-50 ☐ 50+

Please note: the deadline for the food vendor list is a strict 10 business days prior to the event.



Event includes (mark all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Block party | <input checked="" type="checkbox"/> Street closure | <input type="checkbox"/> Assembly event (First Amendment) |
| <input checked="" type="checkbox"/> Beverage sales | <input type="checkbox"/> Procession | <input type="checkbox"/> Residential area |
| <input checked="" type="checkbox"/> Alcohol sales | <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Non-residential area |
| <input checked="" type="checkbox"/> Food sales | <input checked="" type="checkbox"/> Amplified sound | <input type="checkbox"/> Parklet |
| <input checked="" type="checkbox"/> Merchandise sales | <input checked="" type="checkbox"/> Live entertainment | <input type="checkbox"/> Athletic event |
| <input checked="" type="checkbox"/> Street activities | <input checked="" type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming |

Number of tents 25-30

Size of tent(s) 10x10

Please note: the application deadline for ABLE (alcohol) licenses is 60 days prior to the event.

Emergency primary contacts during event:

Name Stephanie Heller

Name Rozlyn Melton

Mobile 4057402161

Mobile 9186067872

E-mail hellermgllc@gmail.com

E-mail rozlynmelton@gmail.com

Event Coordinator Signature

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60

RETURN COMPLETED FORM

Via U.S. Postal Special Events - Public Information & Marketing 200 N. Walker, OKC, OK 73102

Via E-Mail specialevents@okc.gov (preferred method)

Via Fax (405) 297-3124

Questions? Call Special Events Permit Office (405)297-2890

SPECIAL EVENTS OFFICE USE

Staff comments:

Special Events Office Approval

Questions? Call 405-297-2890

Additional information / Download forms @ okc.gov/specialevents

Art Fusion Fest Event Schedule

Sponsorships due September 1st, 2023.

Applications for vendors and performers close September 15th, 2023.

October 21st, 2023

- 8:00am – Start setting up vendors and equipment.
 - Waste, electricity, barricades, stage, and beer garden.
- 10:00am – Sound checks
- 11:00am – Final checks for vendors and setup.
- 12:00pm – Festival begins, Edmond School of Rock performance.
- 1:00pm – Second Band
- 2:00pm – Third Band
- 3:00pm – Fourth Band
- 4:00pm – Fifth Band
- 5:00pm – Sixth Band
- 6:00pm – Seventh Band
- 7:00pm – Eighth Band
- 8:00pm – Ninth Band
- 9:00pm- Headliner
- 10:00pm Festival closes for the night, security patrols area

October 22nd, 2023

- 10:00am – Volunteers and vendors show up to restock, sound checks.
- 12:00pm – Metro School of Dance Performs (potentially)
- 1:00pm – Second Band
- 2:00pm – Third Band
- 3:00pm – Fourth Band
- 4:00pm – Fifth Band
- 5:00pm – Sixth Band
- 6:00pm – Headliner

During stage turnover there will be sponsor recognition and festival announcements.

EXHIBITS A & C

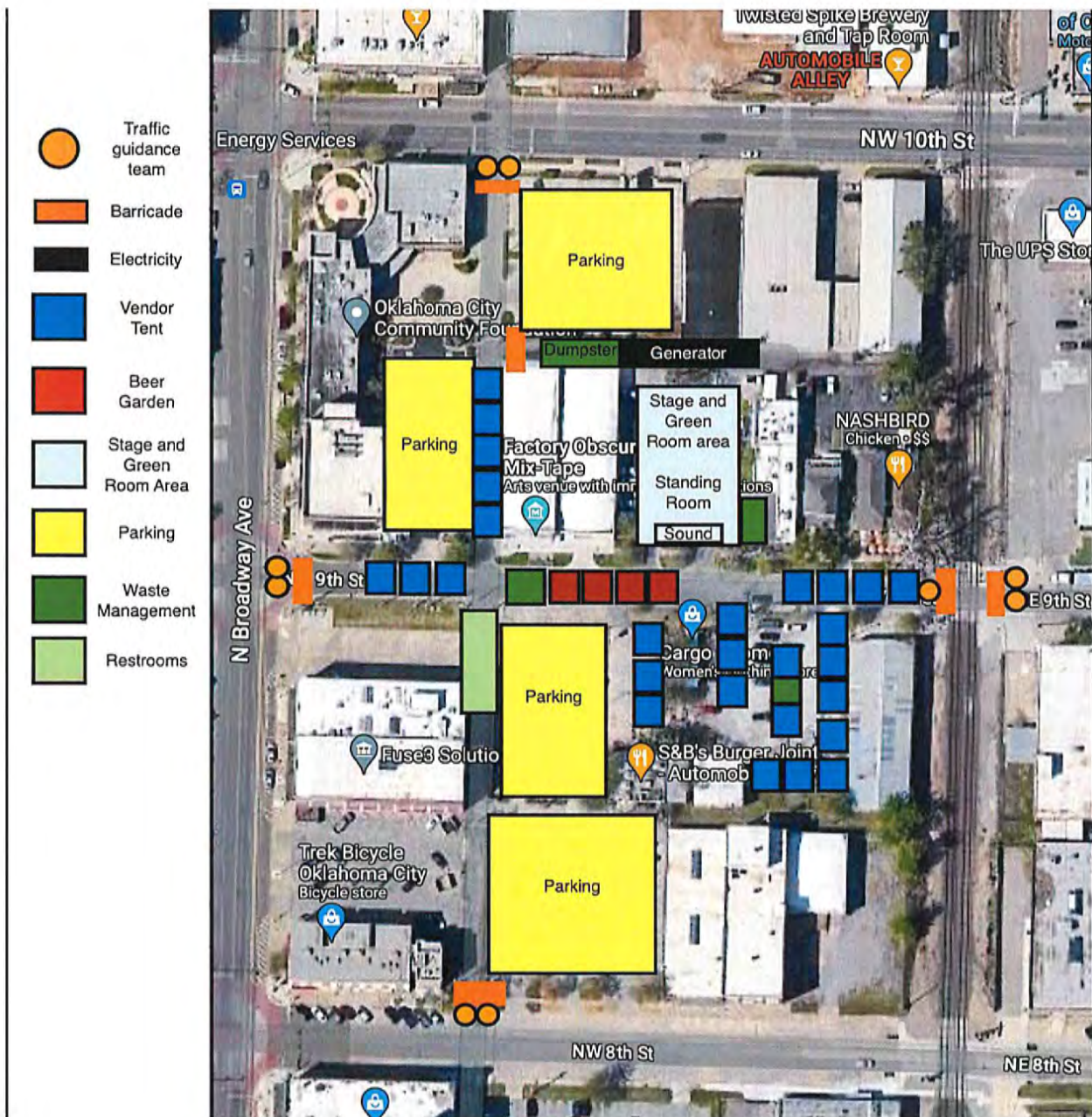
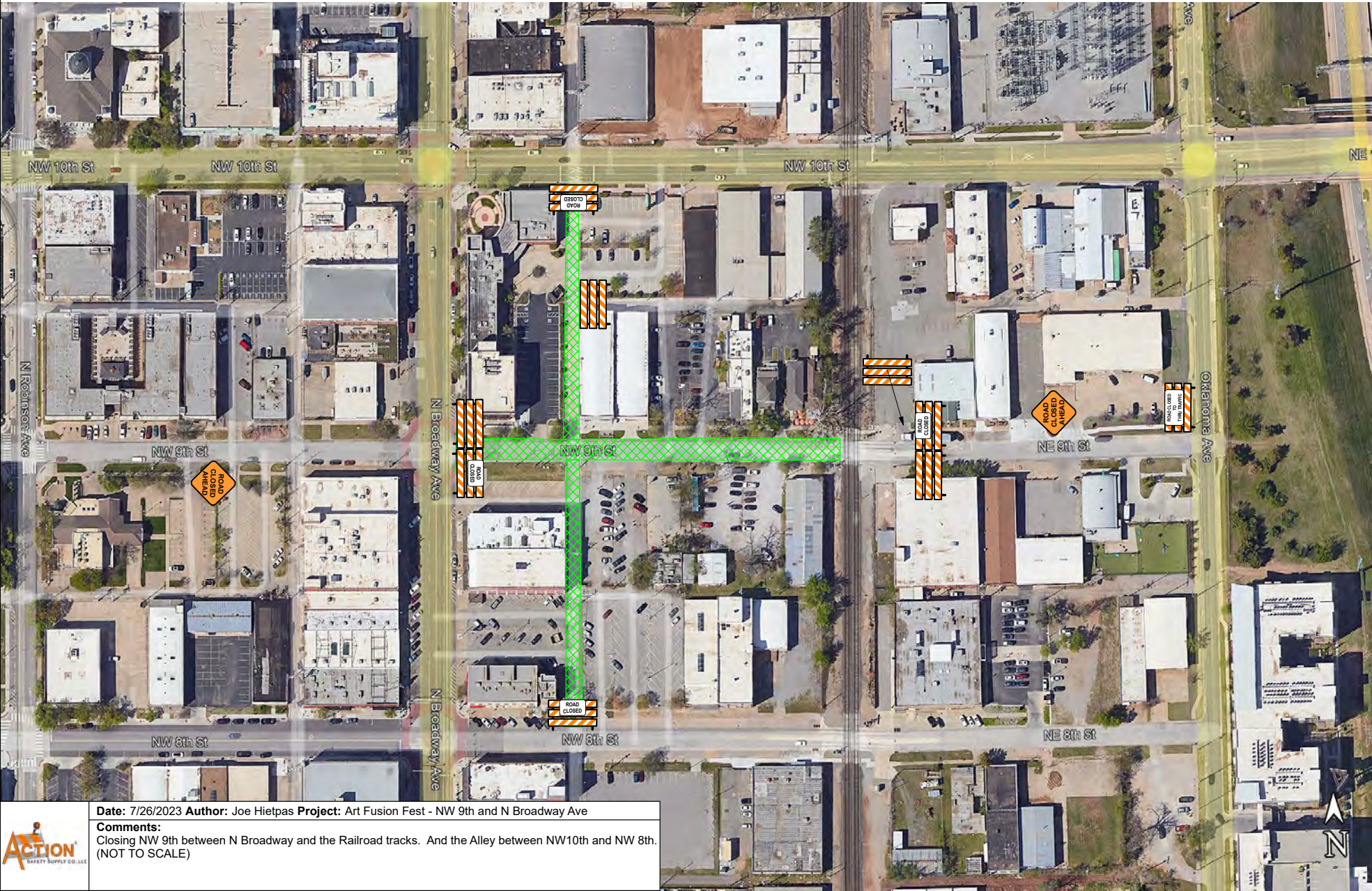


EXHIBIT B



Date: 7/26/2023 **Author:** Joe Hietpas **Project:** Art Fusion Fest - NW 9th and N Broadway Ave
Comments:
Closing NW 9th between N Broadway and the Railroad tracks. And the Alley between NW10th and NW 8th.
(NOT TO SCALE)



Emergency Contacts for Art Fusion Fest

1. Stephanie Heller
 - a. 405-740-2161
2. Rozlyn Melton
 - a. 918-606-7872
3. April Walden
 - a. 405-465-2435
4. Tobi Coleman
 - a. 405-820-0219
5. Desiree Yearby
 - a. 405-416-4553



The City of
OKLAHOMA CITY

SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Stephanie Heller

Name

as event coordinator of the Art Fusion Fest

Event Name

hereby certify that all required property owners abutting the street closure for the named event **have**

been notified in writing and have provided consent that the right-of-way be closed 10/2/23-10/22/23

date(s)

[Signature]

Signature

8/1/2023

Date

Subscribed and sworn before me this 1st day of August, 2023.

My commission expires 04/26/26

[Signature]
Notary Public
22005901



Find additional info and forms @ www.okc.gov/specialevents

From: [Stephanie Heller](#)
To: [Steve Mason](#), [Stephanie A](#)
Subject: FW: FW: Art Fusion Fest
Date: Wednesday, July 26, 2023 8:40:27 AM
Attachments: [AF-2023-0524-0524-0524-11-04-10AC3E168.pdf](#)

I am forwarding over the consent thread from Steve Mason for the festival!

----- Forwarded message -----

From: **Steve Mason** <sm@bluebirdconsult.com>
Date: Wed, Jul 26, 2023 at 8:26 AM
Subject: FW: Art Fusion Fest
To: Stephanie Heller <hellermglic@gmail.com>
Cc: Marc Dunham <mdunham@ashbirdchicken.com>, Katie Morgan <katiebugsshavedice@gmail.com>, Kelli Newsome <hello@wearokcollective.com>, Karrie Evans <gm@jguanamexicangrill.com>, Leah Belflower <leah@sburgerjoint.com>, Heather Parsons <hheather@shopcargroom.com>, Kelsey Karper <kelsey.karper@factoryobscure.com>, Joe Hudson <joe@downtonmoke.com>, Chris Lee <chris.lee@cox.net>, Holly Hoyler <holly@downtonmoke.com>, Carabello Savannah <godnertersavannah@yahoo.com>

Stephanie, yes I agree, thanks for planning a wonderful event and activating auto alley, let me know how I can assist. Email me, holly of dokc inc, and joe of auto alley a sponsorship request please.

Steve Mason

From: Stephanie Heller <hellermglic@gmail.com>
Sent: Friday, July 21, 2023 9:57:31 AM
To: Steve Mason <sm@bluebirdconsult.com>
Subject: Art Fusion Fest

Good morning Steve!

As we have previously discussed, the Automobile Alley district is where we are hosting our first annual Art Fusion Fest on Saturday October 21st and October 22nd, 2023. We intend to close 9th street from 8am October 21st to 10pm on October 22nd. This is the best way to create an enjoyable and safe atmosphere for all attendees and allow security to monitor all event equipment overnight. I have attached our layout to this email.

I am currently working on getting the notification and closure petition signed from the property owner of 1 NW 9th, 2 NW 9th, 3 NW 9th, 7 NW 9th, 9 NW 9th, 12 NW 9th, 14 NW 9th, 20 NW 9th

and 25 NW 9th, do you consent to allowing 9th Street to be closed from 8am October 21st to 10pm on October 22nd? Please respond to this email.

I appreciate everything you have done!

Thank you!

--

Sincerely,

Stephanie Heller

Owner of Heller Music Group

Founder of Women In The Studio



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
7/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION is WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R.V. Nuccio & Associates Insurance Brokers, Inc. 10148 Riverside Drive Toluca Lake, CA 91602	CONTACT NAME: Robert V. Nuccio PHONE (AC, No. Ext): (800) 384-2433 FAX (AC, No.): (818) 980-1595 E-MAIL ADDRESS: support@rvnuccio.com														
INSURED Stephanie Heller 2624 nw 14th st Oklahoma City, OK 73107	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Fireman's Fund Insurance Company</td> <td>21873</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Fireman's Fund Insurance Company	21873	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NEW	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXPI. DATE (MM/DD/YYYY)	LIMITS																
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	✓	UST022072230 NAEP110899	10/21/2023	10/23/2023	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES</td><td style="text-align: right;">\$ 50,000</td></tr> <tr><td>MEDICAL EXPENSE</td><td style="text-align: right;">\$ 1,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COM/PROP AGG</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES	\$ 50,000	MEDICAL EXPENSE	\$ 1,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COM/PROP AGG	\$ 1,000,000		\$		
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>PER STATUTE</td> <td>OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$</td></tr> </table>	PER STATUTE	OTHER		E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT		\$				
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: The Certificate Holder is City of Oklahoma City and its Trusts. This Certificate Holder is an Additional Insured on the General Liability agreement per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured and are subject to the agreed terms and conditions.

CERTIFICATE HOLDER City of Oklahoma City 200 N Walker Ave Oklahoma City, OK 73102	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Robert V. Nuccio
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