



# MEMORANDUM

OCPPA Agenda  
Item No. PPA. D  
11/19/2024

## The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Revocable Permit with Oklahoma City Tours LLC, The City of Oklahoma City and the Oklahoma Industries Authority to hold tours within the Metro-Conncourse, November 19, 2024 through June 30, 2026. Ward 6.

**Location:**

Downtown Oklahoma City Metro Conncourse

**Background:**

An underground concourse known as the Metro-Conncourse, constructed by the Oklahoma Industries Authority (OIA), exists within public street rights-of-way and dedicated public streets, as well as private property. OIA and the Oklahoma City Public Property Authority (OCPPA) have entered into a lease agreement for the Metro-Conncourse, whereby OCPPA agreed to operate, maintain and improve the Metro-Conncourse through a contract with Downtown Oklahoma City, Inc. (DOKC). The City regulates the use of the public rights-of-way and public streets and may grant permission for reasonable use of these areas.

Oklahoma City Tours LLC proposes to conduct tours of and within the Metro-Conncourse. The Revocable Permit outlines the terms providing the Oklahoma City Tours LLC access and authority to conduct these tours.

**Review:**

Finance

**Recommendation:** Revocable Permit be approved.