

Planning Commission Minutes  
March 13, 2025

(The agenda was filed with the City Clerk of The City of Oklahoma City at 7:41 a.m. on March 10, 2025)

7. (PC-10962) Application by ARC Express Properties, LLC to rezone 800 SW 63rd Street from O-2 General Office District to R- 4 General Residential District. Ward 4.

The applicant was present. There was a protester present.

**RECOMMENDED APPROVAL.**

MOVED BY PRIVETT, SECONDED BY MEEK

AYES: CLAIR, POWERS, MEEK, PRIVETT, NEWMAN, GOVIN, PENNINGTON,  
NOBLE, LAFORGE



**STAFF REPORT**  
**The City of Oklahoma City**  
**Planning Commission**  
**March 13, 2025**

**Item No. IV. 7.**

**(PC-10962) Application by ARC Express Properties, LLC to rezone 800 SW 63rd Street from O-2 General Office District to R-4 General Residential District. Ward 4.**

**I. GENERAL INFORMATION**

**A. Contacts**

**Applicant**

Alberto Conteras  
ARC Express Properties, LLC  
405-473-5195  
Arcproperties3648@gmail.com

**B. Case History**

This is a new application.

**C. Reason for Request**

The purpose of this request is to allow multi-family residential development.

**D. Existing Conditions**

**1. Size of Site: 62,100 Square Feet (1.42 ac)**

**2. Zoning and Land Use**

	<b>Subject Site</b>	<b>North</b>	<b>East</b>	<b>South</b>	<b>West</b>
<b>Zoning</b>	O-2	R-1	R-1/R-3	PUD-1189	O-2
<b>Land Use</b>	Undeveloped	Residential	Residential	Senior Living	Multi-Family Residential

**3. Comprehensive Plan Land Use Typology Area: Urban – Low Intensity (UL)**

UL applies to the least intensively developed areas of the city that still receive urban water, sewer, police, park and fire services. Development in this area should provide horizontal integration of land uses, connectivity within and between individual developments, and design that facilitates pedestrian and bicycle transportation.

## **II. REVIEW COMMENTS**

This application was submitted to the following agencies, departments, and/or divisions for review and comment. An asterisk \* indicates that the agency, department, and/or division responded with no adverse comments.

### **A. Outside Agencies**

- 1. Oklahoma City-County Health Department (OCCHD)**
- 2. Oklahoma City Urban Renewal Authority (OCURA)**
- 3. Oklahoma Gas and Electric (OGE)**
- 4. Oklahoma Water Resources Board (OWRB)**
- 5. School District (Oklahoma City)**
- 6. Oklahoma Department of Transportation (ODOT)**
- 7. Oklahoma Natural Gas (ONG)**
- 8. Oklahoma Electric Cooperative (OEC)**

### **B. City Departments**

- 1. Airports**
- 2. Central Oklahoma Transportation and Parking Authority (COTPA)**
- 3. Fire (OCFD) \***
- 4. Information Technology/Geographic Support (IT/GIS)**
- 5. Parks and Recreation**
- 6. Police (OCPD)**
- 7. Public Works**
  - a. Engineering**

**Storm Sewer Availability**

- 1) The Public Works Engineering staff has reviewed the subject application. All development, new construction, and/or substantial improvements planned within the proposed area shall be subject to the applicable requirements of the Oklahoma City Municipal Code, as amended.
- 2) Storm sewers, in accordance with the City of Oklahoma City's Drainage Ordinance, will be required. For developments abutting section line roads where rainfall-runoff exceeds the capacity of the City of Oklahoma City's standard ditch detail, the installation of enclosed storm sewers and/or concrete channels will be necessary. These improvements must be positioned to provide a minimum clearance of 35 feet from the centerline of the section line road. Concrete channels must be located entirely outside the public right-of-way
- 3) A flood/drainage study will be required to establish finished floor elevations, common lot areas, and private drainage easements. This study must be reviewed and approved by the Public Works Department.
- 4) Plans for drainage improvements within private drainage easements and/or common areas must be submitted for review. Building permits will not be issued until construction is complete. For subdivisions abutting a stream, private drainage easements and/or common areas along the stream must, at a minimum, encompass the entire FEMA-mapped Zone AE and floodway within the limits of the development.
- 5) Place the following note on the plat and construction plans: Maintenance of the common areas, private drainage easements, and islands/medians shall be the responsibility of the Property Owners Association and/or the adjacent property owners. No structures, storage of material, grading, fill, or other obstructions, including fences, either temporary or permanent, that shall cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the drainage related common areas and/or drainage easements shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner that meets the requirements specified above.
- 6) Drainage easements shall be clearly designated as either public or private in the owner's dedication, on the plat, and/or in the plat notes.

- 7) Sediment and erosion control measures shall be provided for any construction in accordance with Oklahoma Statutes Title 27A, OAC 606 - OPDES Standards, and the City of Oklahoma City Municipal Code, as amended.

A City of Oklahoma City Land Disturbance Permit and an ODEQ Construction Permit are required for land disturbance activities exceeding one (1) acre, as specified by the above-referenced regulations. Additionally, a City of Oklahoma City Land Disturbance Permit is required for any construction activity, regardless of the amount of land disturbed, unless exempt under the ordinance.

- 8) Sidewalks shall be installed for all new construction in accordance with the Municipal Code. Any new sidewalks or repair/replacement of existing sidewalks shall be provided in accordance with the City of Oklahoma City Municipal Code and ADA requirements at the time of construction.
- 9) All private roads and streets shall have a private storm sewer system.

## **8. Stormwater Quality Management**

## **9. Traffic Services \***

## **10. Utilities**

### **a. Wastewater Comments**

1. An existing 18” wastewater main(s) is located adjacent to the subject site(s).
2. Line capacity is not guaranteed and must be checked by the Engineer of Record and reviewed by the City.
3. The developer will be required to extend the City wastewater collection system to and across each lot or site within the subdivision in accordance with the City Standard Specifications and Private Development Design Manual.
4. Minimum ten (10) feet horizontal separation is required from water mains and five (5) feet for other utilities. Minimum two (2) feet vertical separation required for all crossings. All wastewater mains must have a minimum cover of four (4) feet and depth no greater than eighteen (18) feet. Developer is responsible for remediating any failure to maintain the minimum four (4) feet of cover.

5. Wastewater main(s) must be centrally located in a twenty (20) feet wide easement or larger if necessary. No trees, signs, dumpster, fence, and/or structures shall be permitted over any proposed or existing utility main. An approved revocable permit must be obtained to have any private improvement located within any utility easement and/or right-of-way.
6. All existing unused private wastewater service connections must be abandoned and capped at the main in accordance with City Standard Specifications and Private Development Design Manual.
7. Plat may be revised after review and approval of utility plans.
8. Each unit must have a separate wastewater connection to the main.
9. Sanitary sewer extension will be required.
10. Site will need to be platted to have 1 meter per building. If not platted, 1 meter for entire lot.

**b. Water Comments**

1. An existing 8" water main(s) is located adjacent to the subject site(s).
2. Minimum ten (10) feet horizontal separation required from wastewater mains and five (5) feet for other utilities. Minimum two (2) foot vertical separation required for all utility crossings. All water mains must have a minimum cover of five (5) feet along section line roads and four (4) feet elsewhere.
3. Proposed and/or existing water mains must be located centrally within a twenty (20) feet wide or larger utility easement or right-of-way. No trees, signs, dumpster, fence, and/or structures shall be permitted over any proposed or existing utility main. An approved revocable permit must be obtained to have any private improvement located within any utility easement and/or right-of-way.
4. Dead-end water mains must be avoided when possible. All existing unused water services must be capped and abandoned at the water main in accordance with the City Standard Specifications.
5. In accordance with ODEQ regulations, the City provides water at a minimum pressure of 25 psi. The developer is responsible for designing and construction of all fixtures to provide adequate domestic and fire protection under minimum pressure conditions. The developer will be responsible for any

failure of domestic or fire protection systems which require water pressure in excess of 25 psi. The developer is responsible for installing pressure reducers if necessary for protection of developer's service lines, plumbing, and fixtures.

6. All existing and/or proposed water meters must be located in the right-of-way and/or utility easement within grassy areas outside of sidewalks, driveways, streets, and paving.
7. All domestic and fire suppression services must have a separate water service connection. Fire hydrant spacing shall not exceed 500 feet and must be located within ten (10) of a hard surface (i.e. sidewalk, street, paving).
8. Supply capacity for development is not guaranteed and will be reviewed at time of review of construction documents.
9. Plat maybe revised after review and approval of utility plans.
10. Water extension will be required.
11. Site will need to be platted to have 1 meter per building. If not platted, 1 meter for entire lot.

**c. Solid Waste Management**

No Solid Waste Management services needed.

**11. Planning**

**a. Comprehensive Plan Considerations**

**1. LUTA Development Policies:**

Site Design:

- Utilize Best Management Practices (BMP) for stormwater whenever possible.
- Developments should be served by urban water and sewer utility systems.

Location:

- Avoid concentration of apartment complexes. Instead, integrate multifamily units into neighborhoods with mixes of housing types or in mixed-use developments.

Density: The Urban Low Intensity LUTA outlines a density range of 4 to 8 dwelling units per acre for single family, and 15 to 30 dwelling units per acre for multifamily.

*National, state, and local permitting require basic best management practices for stormwater management. Public water and sewer are available. The application would allow single-family through multi-family development. The R-4 District allows up to 34 du/acre. The conceptual plan for the development indicates six new fourplexes on the site. 24 dwelling units over a 1.4-acre site would be 17 du/acre.*

Automobile Connectivity:

- Maintain, create, and enhance a street network that is highly connected to increase number of viable commercial locations and the effectiveness of the transportation system.

*The subject site is located along the west side of South Olie Avenue, between SW 63rd Street and SW 64th Street. The site does not currently have any improved access. The conceptual plan for the development illustrates one north/south drive through the center of the site, providing access to SW 63rd Street and SW 64th Street. Access would be per Code requirements.*

Pedestrian Connectivity:

- Provide sidewalk connections to adjacent development.
- Within parking lots, provide pedestrian access ways separated from vehicle aisles.

*Sidewalks are not currently available on the subject site. Any changes to pedestrian connectivity would be per Code requirements.*

- 2. Compatibility:** The comprehensive plan includes a land use compatibility matrix used to identify potential conflicts between major land use categories. When locating the proposed uses adjacent to existing Low Intensity Residential, “Building Scale and Site Design” and “Traffic” are potential compatibility issues identified by the comprehensive plan.

Building Scale and Site Design: The comprehensive plan calls for mitigation measures for new projects if setbacks are significantly deeper or more shallow than the predominant character of adjacent development; the building’s orientation to the street differs from the predominant character of adjacent development; building size or street frontage dramatically differs from that of adjacent uses, the lot coverage (including buildings and paved areas) dramatically exceeds that of adjacent uses, or if buildings within 40 ft. of a single-family residential structure exceed a 3:1 ratio in height. *The R-4 District has an interior side setback of 5 feet, corner side setback of 15 feet, and a rear yard setback of 15 feet. The conceptual plan for the development illustrates six new fourplexes, two each fronting SW 63rd Street and SW 64th Street, and the middle two facing internal to the site. The R-4 District does not have a maximum lot coverage amount but does require 40% open space. The R-4 regulations require a maximum building height of 20 feet and one story within 60 feet of the adjacent R-1 District (north and southeast), between 60 –*

*75 feet the height should not exceed a 45-degree bulk plane, measured from a point 35 feet above grade at the 75 feet mark. Outside 75 feet the base R-4 District does not have a maximum height requirement.*

Traffic: Mitigation measures should be used if the development is inconsistent with the Street Typology, or would substantially exceed the average daily traffic of existing, adjacent uses. *The subject site is located along the west side of South Olie Avenue, between SW 63rd Street and SW 64th Street. The street network in this area serves primarily residential uses east of commercial development fronting South Western Avenue.*

**3. Service Efficiency:**

- Water: *Served*
- Sewer: *Fully Served*
- Fire Service: *Urban Response*

**4. Environmentally Sensitive Areas:** No ESAs were identified on the site.

**5. Transportation System:** This site is located along the west side of South Olie Avenue, between SW 63rd Street and SW 64th Street, all Neighborhood Streets in the Urban Low LUTA. The nearest transit (bus) service is located just west of the site, along South Western Avenue.

**6. Other Development Related Policies**

- Support diversity and integration of housing unit types and sizes in all land use typology areas in order to meet the diverse needs of households of different sizes, generational needs, incomes, and preferences. (SU-4)
- Encourage redevelopment and infill development on vacant, underutilized, and brownfield sites in urbanized areas. (SU-19)
- Higher density multifamily development should be located in areas near employment or educational centers where street and transit systems have, or will soon have capacity to support the added trips. (SU-48)
- Require sidewalks on both sides of all streets in urban LUTAs. (C-7)
- Improve the functionality and efficiency of the street network by:
  - Providing direct connections from residential developments to nearby places and to each other.
  - Providing street and sidewalk stubs to adjacent vacant land in anticipation of future development.
  - Connecting new development to existing street and sidewalk stubs, and to existing trail, open space, and bicycle networks.
  - Reducing block sizes and use of dead-end streets.
  - Maintaining the existing street grid to preserve connectivity and mobility options. (C-11)
- Support and incentivize the adaptive use of existing buildings, infill development, and brownfield development. (G-10)

- Preserve mature, healthy trees and incorporate them into the design of new development or redevelopment projects to the greatest extent possible. (G-26)

**b. Plan Conformance Considerations**

The subject site is located along the west side of South Olie Avenue, between SW 63rd Street and SW 64th Street, generally one block east of South Western Avenue. The site is zoned O-2 and undeveloped. Land to the north, across SW 63rd Street, is R-1 zoned single-family residential with homes facing the subject site. Across South Olie Avenue to the east are single-family residences zoned R-1 and R-3. South of the site, across SW 64th Street, are senior apartments zoned PUD-1189. Abutting the site to the west are apartments zoned O-2. Development fronting South Western in this area is primarily zoned O-2 and C-3 with a mix of office and retail uses.

The application seeks to rezone the site from O-2 to the R-4 District. The proposed zoning would allow single-family through multi-family development. The intent of the zoning is to construct six new fourplexes on the site. The final housing product and design will be determined at the building permit stage. The development will comply with all height, setback, open space, screening and landscaping regulations of the R-4 District.

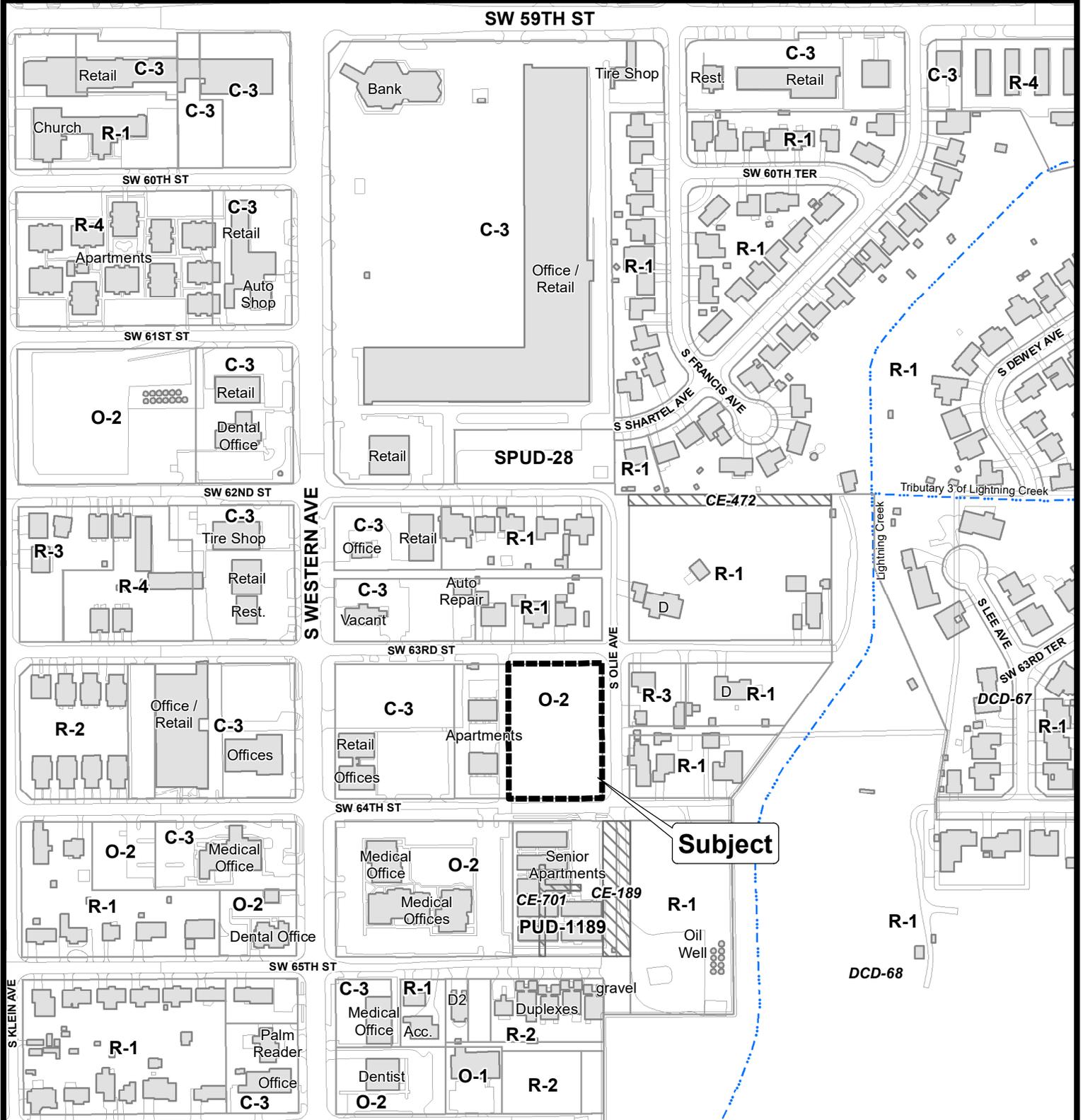
**IV. STAFF RECOMMENDATION**

*Staff recommendations are advisory only and do not constitute Planning Commission decisions. Staff recommendations are based on a technical evaluation of information submitted at the time of review. Determination of conformance with policies contained in the comprehensive plan is the purview of the Planning Commission. Planning Commission decisions require a vote of five members to approve or deny an item. The Planning Commission may consider in its decision-making process any additional relevant information presented at the public hearing by the public, applicant, and/or City departments.*

**Approval of the application.**

**gjh**

Case No: PC-10962      Applicant: ARC Express Properties, LLC  
 Existing Zoning: O-2      Proposed zoning: R-4  
 Location: 800 SW 63rd St.



The City of  
OKLAHOMA CITY

# Rezoning Application



0 150 300  
Feet

Case No: PC-10962    Applicant: ARC Express Properties, LLC  
Existing Zoning: O-2                      Proposed zoning: R-4  
Location: 800 SW 63rd St.



Aerial Photo from 2/2022



The City of  
OKLAHOMA CITY

# Rezoning Application



0      150      300  
Feet