



# MEMORANDUM

OCPPA Agenda  
Item No. PPA. A  
5/20/2025

## The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Resolution waiving formal competitive bidding and authorizing the open market purchase of sand for the golf courses (COKC01690), estimated cost \$60,000, July 1, 2025 through June 30, 2026.

### **Purpose:**

To provide golf courses access to sand that will best enhance the recovery and growth of the greens, while mitigating the risk of disease or loss to the putting surfaces in addition to replacing all bunker sand in various locations. This resolution would be in addition to existing City pricing agreements.

### **Background:**

The Oklahoma City Public Property Authority (OCPPA) golf courses have a continuing need to purchase sand that meets strict aerification guidelines for particle size, organic content, and percolation rate. Sand is used during the aerification process to fill the holes created by removing cores from the putting surfaces (greens). If sand is used that does not meet the requirements for that application, the greens can develop disease and die. This would cause an immediate loss of revenue for the golf courses. Since sand is pulled from riverbeds in the state and subsequently treated, it is likely to vary by location and season. The golf course superintendents research sand needs to most appropriately select the sand that they believe will best enhance the recovery and growth of the greens, while mitigating the risk of disease or loss.

This resolution will only be used when the City's contracted vendors cannot provide the product. The golf courses will be required to follow the open market procedures, and purchase from the vendor offering the best product at the lowest cost. Staff will obtain at least three informal price quotes, when possible, for purchases exceeding \$5,000 to ensure the City is receiving the best price for these purchases.

Staff requests the OCPPA waive formal competitive bidding and authorize the open market purchase of sand for the golf courses (COKC01690), estimated cost \$60,000, July 1, 2025 through June 30, 2026. Purchases made with this authority will comply with the OCPPA's open market purchasing procedures. Individual projects exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

### **Estimated Cost:**

\$60,000

**Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:** Resolution be adopted.