



MEMORANDUM

Council Agenda
Item No. X. A
2/25/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in awarding and approving Pricing Agreements, VWR International, LLC (OCWUT00101), Hach Company (OCWUT00102), Brinkmann Instruments, Inc. dba Metrohm USA, Inc. (OCWUT00103), Pacific Star Corporation dba Labmax Equipment and Supplies (OCWUT00106), Thomas Scientific Holdings, LLC (OCWUT00107), and Fox Scientific, Inc. (OCWUT00108), Laboratory Chemicals, Supplies, and Accessories, estimated annual cost \$450,000, February 11, 2025 through February 10, 2030.

Background:

The Oklahoma City Water Utilities Trust has an ongoing need for laboratory chemicals, supplies, and accessories for the Hefner and Draper Water Treatment Laboratories. The ability to obtain necessary supplies and equipment is crucial to meet Oklahoma Department of Environmental Quality requirements for certified laboratories.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Forty-six potential bidders viewed the bid, with six submitting bids.

Each bidder was evaluated based upon the award methodology set forth in the technical specifications. Staff is recommending award to VWR International, LLC (OCWUT00101), Hach Company (OCWUT00102), Brinkmann Instruments, Inc. dba Metrohm USA, Inc. (OCWUT00103), Pacific Star Corporation dba Labmax Equipment and Supplies (OCWUT00106), Thomas Scientific Holdings, LLC (OCWUT00108), and Fox Scientific, Inc. (OCWUT00109). Multiple awards to responsive bidders ensures continuous and adequate availability of essential commodities.

Specifications Advertised:

September 25, 2024 and October 2, 2024

Bids Received:

November 6, 2024

Pricing Agreements:

OCWUT00101

VWR International, LLC

All items as bid

OCWUT00102

Hach Company

All items as bid

OCWUT00103

Brinkmann Instruments, Inc. dba Metrohm USA, Inc.

All items as bid

OCWUT00106

Pacific Star Corporation dba Labmax Equipment and Supplies

All items as bid

OCWUT00107

Thomas Scientific Holdings, LLC

All items as bid

OCWUT00108

Fox Scientific, Inc.

All items as bid

Estimated Annual Cost:

\$450,000

Source of Funds:

OCWUT-Water Trustee Account-Business Services Operations-Hefner Laboratory-Services/Supplies (6010-3990101-W06643-52000001/53000001)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in awarding and approving the Pricing Agreements.