



MEMORANDUM

Council Agenda
Item No. XI. Y
5/21/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Ordinance on final hearing, relating to General Schedule of Fees, amending Chapter 60, of the Oklahoma City Municipal Code, 2020, amending Title 59 - Zoning, Article VII - Administration by enacting new Sections, 60-59-16 to add a fee for a Comprehensive Plan Amendment and 60-59-28 to add a fee for Annexation/Deannexation Applications/Petitions; and providing for an effective date.

Purpose:

The purpose of the ordinance amendment is to update fees for City services that were reviewed during a citywide fee study, enacting a new fee for applications for Comprehensive Plan Amendment applications and Annexations/Deannexations. The proposed fees would better recover costs associated with delivery of services from the Planning Department, specifically:

§ 60- 59-16: to include a new application fee in the amount of Five-hundred Dollars (\$500) for amendments to the City's Comprehensive Plan, ~~planokc~~; and

§ 60-59-28, to include a new application fee in the amount of One-hundred Dollars (\$100) per acre with a minimum of One-thousand Dollars (\$1,000) and a maximum of Sixteen-thousand and five-hundred Dollars (\$16,5000) for Annexation/Deannexation cases.

Background:

On August 17, 2021 (Item No. IX. AN.), the City Council approved a contract with MGT of America Consulting LLC to provide a citywide fee study. The scope of the project was to review user fees and charges for services provided to residents and recommend a fee that would provide full cost recovery.

The Planning Department is the initial lead for Comprehensive Plan Amendments and Annexation/Deannexation cases. The proposed fees would provide cost recovery for service to these cases, calculated from the cost of service for an average of six Comprehensive Plan Amendments per year and one to two petitions for Annexation/Deannexation every two years. The Comprehensive Plan Amendment fee is a flat fee. The Annexation/Deannexation fee is scaled to the land area and corresponding City staff services for impact analyses and inter-agency cooperation.

Revenue Account:

General Fund – General Operations – Charges – Planning Fees (001-0001-42100003)

Revenue:

\$3,500 per year estimated

Review:

Planning Department

Recommendation: Ordinance be adopted.