



ADDENDUM NO. 2
to
RFP-OCAT-2501: On-Call Airport Management Consultant

Issue Date: February 12, 2025

To: Prospective Proposers

From: Jeff Mulder, Director of Airports

Issued by: Nicci Harrell, Purchasing Specialist

On January 24, 2025, the Oklahoma City Airport Trust ("Trust") issued its Request for Proposal, RFP-OCAT-2501, for an On-Call Airport Management Consultant. This Addendum No. 2, issued February 12, 2025, by and through the Director of Airports on behalf of the Trust provides answers to questions submitted by Proposers and provides a response to assist Proposers in the completion of their proposals, as applicable:

1. Provide Questions and Answers for RFP-OCAT-2501 – On-Call Airport Management Consultant.

ANSWER: See Attachment No. 1 to this addendum.

APPROVED:



Director of Airports

RATIFIED and **APPROVED** by the Oklahoma City Airport Trust and signed by the Chairman
this _____ day of _____, 2025.

ATTEST:

OKLAHOMA CITY AIRPORT TRUST

Trust Secretary

Chairman

REVIEWED for form and legality.



Assistant Municipal Counselor/
Attorney for the Trust

EXHIBIT 1 TO ADDENDUM NO. 2

Periscope Source: Questions on Bid #RFP-OCAT-2501 History

Question and Answers for Bid #RFP-OCAT-2501 - On-Call Airport Management Consultant

Question 1

Hello - can you please re-release Addendum No. 1 so the hyperlink to the Teams pre-proposal meeting is a live link? Right now we cannot click on it. (Submitted: Jan 31

Answer

- Please use this link to join the meeting:

[\(https://gcc02.safelinks.protection.outlook.com/ap/t-59584e83?url=https%3A%2F%2Fteams.microsoft.com%2F1%2Fmeetup-join%2F19%253ameeting_N211ZmIzMV03bd38fd6640%2522%257d&data=05%7C02%7CNicci.Harrell%40okc.gov%7C7bddc4c60a9a4282249208dd40b8b4ab%7C837e0d97dd9d4d0097e688f05a32ee59%\)](https://gcc02.safelinks.protection.outlook.com/ap/t-59584e83?url=https%3A%2F%2Fteams.microsoft.com%2F1%2Fmeetup-join%2F19%253ameeting_N211ZmIzMV03bd38fd6640%2522%257d&data=05%7C02%7CNicci.Harrell%40okc.gov%7C7bddc4c60a9a4282249208dd40b8b4ab%7C837e0d97dd9d4d0097e688f05a32ee59%)
(Answered: Feb 3, 2025 10:16:08 AM CST)

Question 2

Please confirm that the response should be submitted through Periscope. I received a notification that the City of Oklahoma City and Trusts are adopting a new electronic

Answer

- Yes. All proposals should be submitted electronically through Periscope/Bidsync. (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 3

Would the City consider extending the deadline to accommodate a full thirty days for responses? (Submitted: Feb 4, 2025 11:44:53 AM CST)

Answer

- No. (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 4

Are there any specific services or projects already identified that would fall under the scope of this contract? (Submitted: Feb 6, 2025 9:07:42 AM CST)

Answer

- No. (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 5

Is there an estimated annual budget range allocated for this contract? (Submitted: Feb 6, 2025 9:08:12 AM CST)

Answer

- No (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 6

Would you be able to provide details regarding the incumbent consulting firm? (Submitted: Feb 6, 2025 9:09:18 AM CST)

Answer

- The current incumbent is DKMG Consulting, LLC (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 7

In Section 8B, Item b, can you provide more details on what qualifies as "local service support" and whether there are specific requirements vendors should meet? (Submitted: Feb 6, 2025 9:10:00 AM CST)

Answer

- This is not a qualification, it means the personnel must be able to support the local services that can be requested per the scope of work. (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 8

I'm just to assume just one company is going to get the contract? (Submitted: Feb 7, 2025 8:49:00 AM CST)

Answer

- Correct. The intention is to award to one successful proposer (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 9

Just talking about the short notice on-call piece of it, what are the expectations on how short of notice and the projects that on0call consultant will be responsible for? (Submitted: Feb 6, 2025 9:10:00 AM CST)

Answer

- The projects are adhoc projects. It could be I need to figure out X Y and Z and I need to do it for this agreement in a few weeks or in a month but it could take two h

Question 10

I think that what I was just wondering was how quickly you need the on-call consultant to mobilize. Is it day of, a week? (Submitted: Feb 7, 2025 8:51:11 AM CST)

Answer

- The current contract does not expire until the first week of June so this would not go into effect until after that expiration. (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 11

I think the question is, if you get a phone call, how soon do you want them to be out there? Like if you call me at 1 do you want me out there by 2 or 5 or is next day ok I

Answer

- The scope of services does not require immediate response times. Most of the work can be completed remotely but occasional travel with reasonable notice will be

Question 12

You guys have on-call contracts right now, what is your response time requirement for them? (Submitted: Feb 7, 2025 8:52:58 AM CST)

Answer

- The scope of services does not require immediate response times. Most of the work can be completed remotely but occasional travel with reasonable notice will be

Question 13

Are there any high priority services in that consulting contract that you guys are aware of? (Submitted: Feb 7, 2025 8:53:46 AM CST)

Answer

- No (Answered: Feb 7, 2025 8:57:41 AM CST)

Question 14

Quick question under Exhibit A reference number 8, litigation support and expert testimony. Can you maybe give out a little expanded idea of what those situations might

Answer

- In the event that we have a litigation need, we may request our consultant to provide expert testimony or be a consulting expert witness. At the present time, we do n

Question 15

It's not a need for legal representation. It's just expert testimony on the subject matter by expert, correct? (Submitted: Feb 7, 2025 8:55:29 AM CST)

Answer

- If the need arises for litigation support, services would be related to the categories identified in the SOW. (Answered: Feb 7, 2025 8:57:41 AM CST)

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