



MEMORANDUM

OCAT Agenda
Item No. IV. S
5/23/2024

TO: Trustees, Oklahoma City Airport Trust

FROM: Jeff Mulder, Director of Airports

Professional Services Agreement with Transdev Services, Inc., for the operation and maintenance of the ConRAC Shuttle Bus Facility. First contract year estimated cost, \$2,430,855.

Location:

Will Rogers World Airport

Background:

On December 21, 2024, the Oklahoma City Airport Trust (OCAT) approved Request for Proposals (RFP), RFP-OCAT-2401, to solicit for a Professional Services Agreement to provide shuttle bus operations and maintenance services (Services) for the Consolidated Rental Car Facility (ConRAC) located at Will Rogers World Airport (Airport). Item No. IV.O. is assigned to the RFP.

RFP-OCAT-2401 was advertised in the Journal Record and posted on the City's electronic bidding system on December 22, 2023, and subsequently advertised in the Journal Record on December 29, 2023. Thirty-eight vendors viewed the RFP with four proposals received on February 7, 2024. The RFP Selection Committee reviewed and evaluated the four proposals for pricing, qualifications, and experience according to the criteria outlined in the RFP. The Selection Committee selected two Proposer's to deliver presentations, and answer questions regarding their services. The presentations for the Selection Committee were conducted on February 29, 2024, and March 1, 2024. The Selection Committee determined that Transdev Services, Inc., best met the needs to provide the Services for the Trust.

The Term consists of an initial five (5) year agreement, with up to five (5) one-year renewal options with a commencement date of October 1, 2024.

Estimated Cost:

First Contract Year: \$2,430,855

Recommendation: Agreement be awarded and approved.